

Institutional Efficiency return 2017-18

1.	University/College name	Glasgow Clyde College
2.	Institution's Responsible Officer	Jon Vincent
3.	Total cash efficiency achieved	
4.	Efficiency achieved as % of SFC total grant	10.08% (excl APUC reported procurement savings)
5.	<p>Summary of efficiency activity e.g.</p> <ul style="list-style-type: none"> The main initiatives the institution has taken over the year to ensure a strategic approach to increased efficiency and productivity and the improvements achieved in these areas. The main information the institution uses to assess productivity, service, quality and performance and how the scope, usefulness or reliability has been improved during the year. Specific steps the institution has taken during the year to improve collaboration and joint working to deliver efficient and user-focused services and the improvements achieved. 	<p>Securing capital and revenue funding from ALF to support a range of capital and revenue development projects.</p> <p>Local tenders/mini-competitions to achieve procurement savings collaborating where possible with other institutions</p> <p>Continuous review of staffing vacancies to achieve staffing efficiencies</p> <p>Review of range of non-staff budget lines.</p> <p>Evaluation of ALF projects</p> <p>Ongoing contract management for significant value contracts</p> <p>College Staffing Group chaired by EMT members reviews all staffing requests</p> <p>Budget monitoring and regular dialogue with budget holders</p> <p>As above</p>
6.	How have savings been applied?	<p>To implement a range of capital and revenue development projects</p> <p>To maintain outputs/outcomes to mitigate impact of budget cuts or increased cost pressures.</p>
7.		Procurement= In 2017/18 the College achieved procurement savings of £93k from local tenders and

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	<p>Breakdown of efficiency savings by procurement and shared services (Only where relevant – not all efficiencies will fall into these categories, so the figures here may not match the overall total).</p>	<p>mini-competition exercises. For the purposes of this return these are shown as 'One-Off' savings as they will recur but only for the terms of the related contracts. These savings are in addition to the APUC Benefit Statement BT1 savings of £492k as reported directly to SFC by APUC.</p>
8.	<p>Evidence: what performance measures and/or quality indicators are used to ensure that efficiencies were achieved without any detriment to services</p>	<p>Shared services= APUC provides the College procurement shared service, see above for savings.</p> <p>ALF projects evaluation reports Ongoing contract management for significant value contracts including relevant KPIs College Staffing Group chaired by EMT members reviews all staffing requests taking account of impact of decisions on student experience Budget monitoring and regular dialogue with budget holders Student satisfaction surveys Staff surveys Monitoring of agreed quality indicators Established cross College KPIs</p>

I confirm that the efficiencies delivered during the year 2017-18 are detailed in the above table and I am satisfied that the efficiencies identified fall within the definition given in the SFC Call for Information.

Signed: (Head of institution)

Date: 30/8/19