

## Draft Minute of Board Meeting held on Monday 10 June 2024

<b>Present</b>	
Janie McCusker (Chair)	Des McNulty
Alisdair Barron	Alastair Milloy
Caroline Bysh	David Newall
Moira Connolly	Ian Patrick
Helyn Gould	Darren Pirie
Clare Ireland	Andria Reid
Sean McGovern	Sakshi Sircar (items 1-14)
Ed McGrachan	Verity Watson
<b>In Attendance</b>	
Martin Boyle (Executive Director)	Paul Little (Principal CoGC)
Penny Davis (Board Secretary)	Wendy Odedina (Executive Assistant)
Jim Godfrey (Finance and Resources Director)	Derek Smeall (Principal GKC)
Breea Keenan (Communications Lead)	Jon Vincent (Principal, GCC)
Leo Subido (Chair GCRSE)	
<b>Apologies</b>	
Sheila Meikle	Paul Smart
Jill Montgomery	Martina Tuskova
Sonique Noriega	Chris Greenshields (Unison)

### 1. Introduction

Paper No: Verbal

#### 1.1 Discussion

The Chair welcomed members and attendees to the meeting and thanked Glasgow Clyde College for hosting the meeting.

### 2. Apologies

Paper No: Verbal

#### 2.1 Discussion

Apologies were noted for Sheila Meikle, Jill Montgomery, Sonique Noreiga, Paul Smart, Martina Tuskova and Chris Greenshields.

### 3. Declarations of Interest

Paper No: Verbal

#### 3.1 Discussion

The Chair notified members that it is each member's personal responsibility to indicate at any time during the meeting if they have, or may be perceived as having, a conflict of interest under any item on the agenda.

College Chairs and Principals declared an interest in the funding allocations paper item 10, paper BM4-E.

David Newall declared an interest in item 13, paper BM4-H, on board appointments and it was agreed he would leave the room for this item.

## 4 Chair's Business

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Paper No: Verbal

### 4.1 Discussion

The Chair noted that the main item of business she has been involved with has been discussions on the reform of regional strategic bodies. She noted that this item will be covered in two parts on the agenda, item 8 which is for all board members, attendees and observers and a separate board member only meeting, after the main board meeting is concluded.

The Chair noted that this is the final board meeting for current Student Presidents, Leo Subido, Martina Tuskova and Sonique Noreiga and thanked them for their efforts and work to help all students across the region. She congratulated Martina Tuskova on her re-appointment as Student President for 2024-25.

She noted that this is the final GCRB board meeting for Alisdair Barron and thanked him for his time and contributions as an assigned college chair.

She noted that this is the final board meeting for Sue Roberts, Project Manager for Environment and Sustainability and thanked her for her work and contributions on this important area.

She noted that this is the final board meeting for Martin Boyle, Executive Director, and thanked him for his leadership and dedication throughout his time at GCRB.

The Chair noted that discussions are ongoing to determine arrangements to cover the roles and responsibilities of the Executive Director and she will update the board on this matter in due course.

### 4.2 Decision

The board **noted** the update.

## 5 Executive Director's Business

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Paper No: Verbal

### 5.1 Discussion

The Executive Director noted that the majority of his business is covered within the substantive papers on the agenda. He highlighted the paper on use of delegated authority noting the appointment of Wendy Odedina, current Executive Assistant, to the post of Head of Service, GCRB.

The Executive Director echoed the Chair's thanks to the outgoing student presidents and to Sue Roberts, Project Manager Environment and Sustainability.

Being his final board meeting before leaving post, the Executive Director wished to note his personal thanks to board members, the Chair and GCRB staff for their support during this time with GCRB.

## 5.2 Decision

The board **noted** the verbal report.

## 6 Minute of Meeting of 29 April 2024

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Paper No: BM4-A

### 6.1 Decision

The minute of the meeting held on 29 April 2024 was agreed as an accurate record.

## 7 Matters Arising

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Paper No: BM4-B

### 7.1 Discussion

The Executive Director presented the matters arising paper detailing progress and completion of previous actions.

### 7.2 Decision

The board **noted** progress against actions agreed at earlier meetings. The Board Secretary **agreed** to follow up on the guidance note from HEFESTIS.

## 8. Ministerial Statement on Reform of Glasgow Regional Strategic Body

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Paper No: BM4-C

### 8.1 Discussion

The Chair referred to the meeting between the Minister, Graeme Dey MSP, with board members which had been held on Wednesday 5 June in advance of the board meeting. She noted that within the paper for this item, she has shared the letter sent to her from the Minister regarding the launch of the consultation process on the future of regional strategic bodies.

She noted that once the consultation is launched, the board will be required to consider its collective response, noting that members are also entitled to submit personal responses should they wish.

She confirmed that the timeline for the consultation is not expected to be impacted by the forthcoming general election.

## 8.2 Decision

The board **noted** the content of the Minister's letter of 16 May 2024 and that the consultation information will be shared as soon as it is published.

The board **noted** that there will be a session for board members only at the end of today's agenda, and also that work has commenced to ensure GCRB has appropriate HR support, advice and process in place to support the Chair and staff, noting that this element has already been considered by the Nominations and Resources Committee.

## 9. GCRB Risk Register

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Paper No: BM4-D

### 9.1 Discussion

The Executive Director presented the risk register noting his recommendation that risks 2, 3, 4, 5 and 7 are raised in light of the Minister's preferred option to dissolve GCRB. He suggested that the board may wish to consider and revise its risk register once of the outcome of the consultation is formalised.

The board discussed mitigation planning for the region and enquired on preparations within the assigned colleges to deliver regional priorities should GCRB be dissolved. They discussed the future of collaboration across the wider city region and the importance of integration and a regional focus. Members noted that this may be something to consider in relation to the consultation response and the unintended consequences that may arise without a formal structure for collaboration.

The Chairs of the assigned colleges noted their support for the minister's preferred option to dissolve GCRB and spoke to the assurances they had provided to the Minister in this regard.

### 9.2 Decision

The board **approved** the risk register, noting that a revised risk register will be required following the outcome of the consultation on the reform of GCRB.

The board **agreed** that the Audit and Assurance Committee should continue to monitor the process for risk management and make recommendations to the board accordingly.

## 10. Final Funding Allocation 2024-25

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Paper No: BM4-E

### 10.1 Discussion

The Finance and Resources Director presented the final funding allocation 2024-25 outlining the proposed regional split for the three colleges.

He noted that this paper would normally have come through the Performance and Resources Committee, however timings of the allocation from the SFC has meant that it is presented directly to the board on this occasion.

He confirmed that the proposed final funding allocation is primarily the same the indicative allocation approved by the board at its last meeting with the exception of student support funding. He explained that the three colleges had collectively presented an alternative allocation method, rather than using the national allocation, and he recommended that the board approve this regional variation.

The Chair confirmed that any costs arising from the dissolution of GCRB will come from this funding allocation and no additional funding will be made available.

## 10.2 Decision

The board:

- **noted** the final funding allocations for 2024-25 issued by the SFC on Thursday, 30 May 2024; and
- **agreed** the final regional funding allocations for 2024-25.

## 11 GCRB Budget 2024-25

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Paper No: BM4-F

### 11.1 Discussion

The Finance and Resources Director presented the GCRB budget for 2024-25 noting this has been prepared on the basis of GCRB as a going concern. He noted that the budget may need to be revisited once the outcome of the consultation is formalised.

### 11.2 Decision

The board **approved** the final GCRB Budget for 2024-25.

## 12. Planning and Monitoring 2024-25 and Learning and Teaching Update

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Paper No: BM4-G

### 12 .1 Discussion

The Executive Director spoke to the paper presenting updates across work on mental health, OECD skills planning, the final SFC regional outcome agreement and future monitoring arrangements.

### 12.2 Decision

The board **noted** the update in relation to a range of issues of importance to the Glasgow college region.

### 13. Board and Assigned College Appointments

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Paper No: BM4-H

#### 13.1 Discussion

David Newall left the meeting at this stage.

The Board Secretary spoke to the paper outlining the recommendations for the appointment of the Chair of City of Glasgow College, Chair of Glasgow Clyde College and non-executive board member appointments at both colleges also.

With regard to the Chair appointments she confirmed that the appointments are for up to four years and may be affected by the outcome of the consultation with assigned college chairs potentially becoming ministerial appointees in future.

She confirmed that the non-executive board member appointments had been considered and recommended for approval by the Nominations and Remuneration Committee.

#### 13.2 Decision

The board **approved**:

- The appointment of David Newall as Chair of Glasgow Clyde College for up to four years from 15 July 2024;
- The appointment of Dave Anderson as Chair of City of Glasgow College for up to four years from 1 August 2024;
- The following non-executive appointments to the Board of Glasgow Clyde College for four years from 1 August 2024:
  - David Duncan
  - Gavin Lee
- The following non-executive appointments to the Board of City of Glasgow College for four years from 1 August 2024:
  - Laura Heggie
  - Manira Ahmad
  - Amy Paterson

David Newall re-joined the meeting at this stage.

### 14. Glasgow Colleges Regional Student Executive (GCRSE) Update

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Paper No: Verbal

#### 14.1 Discussion

The Chair of the GCRSE presented a verbal update on work across the region and the ongoing focus on student mental health.

He noted that the incoming Student Presidents are keen to continue this work and are beginning conversations on a potential regional student conference for the new academic year.

#### 14.2 Decision

The board noted the verbal update.

### 15. Calendar of Meetings 2024-25

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Paper No: BM4-I

#### 15.1 Discussion

The Board Secretary presented the calendar of meetings of session 2024-25. She noted that the dates have been planned around financial and other reporting requirements however the calendar is provisional at this stage and may be subject to change as a result of the outcome of the consultation.

#### 15.2 Decision

The board **approved** the calendar of meetings for 2024-25 noting it is subject to change.

### 16. Communications Update

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Paper No: BM4-K

#### 16.1 Discussion

The Board **noted** the report.

### 17. Use of Delegated Authority

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Paper No: BM4-K

#### 17.1 Discussion

The Board **noted** the allocation of one use of delegated authority during this time as detailed in the paper.

### 18. Committee Matters

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Paper No: BM4-L, M, N

#### 18.1 Discussion

The Board **noted** the draft minutes from committees.

### 19. Long Term Agenda

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Paper No: BM4-O

#### 19.1 Discussion

The Board **agreed** the long-term agenda noting that this is also subject to change depending on the outcome of the consultation on the future of GCRB.

## 20. Review of Disclosable Status

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Paper No: Verbal

### 20.1 Discussion

The board secretary confirmed the following papers as non-disclosable:

BM4-E: final funding allocation 2024-25

BM4-F: GCRB budget 2024-25

BM4-H: Board Appointments

## 21. Date of Next Meeting

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Paper No: Verbal

### 21.1 Discussion

The date of the next meeting was confirmed as Monday 16 September 2024.