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## Board Meeting

Date of Meeting	Monday 28 October 2024
Paper Title	Matters Arising
Agenda Item	6
Paper Number	BM1-B
Responsible Officer	Board Secretary
Status	Disclosable
Action	For Noting

### 1. Report Purpose

1.1. Update the Board on matters arising from previous meetings.

### 2. Recommendations

2.1. The Board is invited to **note** progress against actions agreed at earlier meetings.

## Action Monitoring Log

Meeting of Monday 10 June 2024					
Agenda Item	Action	Date	Owner	Status	Outcome/Progress
4.1	Chair to report back to Board on progress with interim executive leadership arrangements.	October 2024	Chair	Complete	On agenda

Meeting of Monday 29 January 2024					
Agenda Item	Action	Date	Owner	Status	Outcome/Progress
4.2	Circulate slides and guidance note to board Members when available further to GDPR training session.	Oct/Nov 2024	Executive Team	Partially Complete	James Nock, DPO, HEFESTIS agreed to provide guidance note on use of personal emails and devices for Board business.

Meeting of Monday 19 June 2023					
Agenda Item	Action	Date	Owner	Status	Outcome/Progress
13.2	Executive Director to convene SLWG with Board Members to work on Outcome Agreement PIs and outcome/impact framework.	October 2023	Executive Director	On-going	Action will be reviewed further to appointment of interim executive leader.