

## Board Meeting

Date of Meeting	Monday 28 October 2024
Paper Title	Use of Delegated Authority
Agenda Item	12
Paper Number	BM1-G
Responsible Officer	Jim Godfrey, Finance and Resources Director
Status	Disclosable
Action	For noting

### 1. Executive Summary

- 1.1. This standing agenda item provides an overview report on the use of financial delegated authority since the last meeting of the Board.
- 1.2. The Executive Director left GCRB on 31 July 2024. The Finance and Resources Director who, under the Scheme of Delegation, deputises for the Executive Director when absent, was appointed Interim Accountable Officer for GCRB from 1 August 2024.
- 1.3. Since the Board meeting on 10 June 2024, neither the Executive Director nor the Finance and Resources Director has made any decisions under *Use of Delegated Authority*.

### 2. Recommendations

- 2.1. The Board is asked to **note** that the use of delegated authority has not been used, between 10 June 2024 and the date of this report).

### 3. Background

- 3.1 The Scheme of Delegated Authority requires the Executive Director to report to the regular meetings of the Board any decisions he has made under the Scheme of Delegated Authority for amounts greater than £10,000 in relation to:
  - Committing funds within agreed budgets;
  - Revision of individual budgets for any one year up to a limit of £10,000 or 5%, whichever is the higher; and
  - Application of any discretionary budget controlled by the Executive Director.

In addition, delegated authority may be used to exercise decisions via the Scheme of Delegation, and these are reported to board *as Decisions via Scheme of Delegation*.

**4. Risk and Compliance Analysis**

**4.1** There are no risk issues because of this report. The report provides assurance to the board in respect of its Scheme of Delegated Authority.

**5. Financial and Resource Analysis**

**5.1** There are no financial implications because of this report.

**6. Equalities Implications**

**6.1** There are no equalities implications because of this report.

**7. Learner Implications**

**7.1** There are no learner implications because of this report.