

Board Meeting

Date of Meeting	Monday 29 August 2016
Paper Title	Calendar of Future Board and Committee Meetings
Agenda Item	12
Paper Number	BM1-I
Responsible Officer	Robin Ashton, Executive Director
Status	Disclosable
Action	For agreement

1. Report Purpose

- 1.1. Report on proposed meeting dates of the GCRB board and committees for the period 2017-2018.

2. Recommendations

- 2.1. The Board is invited to **agree** the Calendar of Future Board and Committee Meetings attached to this report.

3. Background














- 3.1. The GCRB Board and Committee meeting schedule is set to the end of the 2016 calendar year and GCRB therefore GCRB members require to agree dates for 2017.

4. Calendar of Future Board and Committee Meetings

- 4.1. The GCRB Board is currently scheduled to meet five times per academic year with the final meeting due to be held in April. To enable GCRB Board meetings to be spread more fully across the academic year and to align more closely to assigned college Board dates, the attached schedule of Board and Committee dates suggests that the GCRB Board meets in early September, late October, December, February and late May.
- 4.2. In line with this, the attached schedule proposes Committees meet prior to GCRB Board meetings, with the first Committee meetings taking place in September.

5. Risk, legal financial and Regional Outcome Agreement implications

- 5.1. The attached schedule seeks to set out a calendar of Board and Committee meeting dates which ensures that GCRB has the capacity to fulfil the governance requirements of the Board and which meet the expectations of the Scottish Funding Council, Scottish Government and other relevant stakeholders.

2017	BOARD (5 MEETINGS)	COMMITTEES (4 MEETINGS)
January		
February	Monday 27 February 	 Monday 6 February  Monday 20 February
March		
April		
May	Monday 22 May 	 Tuesday 2 May  Monday 15 May
June		
July		
August		
September	Monday 4 September 	
October	Monday 30 October 	 Monday 2 October  Monday 16 October
November		 Monday 27 November
December	Monday 18 December 	 Monday 11 December

 - Board Meetings

 - Nominations & Remuneration/Performance & Resources Committees

 - Audit Committee

Board and Committee Meeting Dates Full Schedule			
Date	Meeting	Time	Venue
Monday 15 August 2016	Nom & Rem Committee	1100-1300hrs	City of Glasgow College City Campus
	Perf & Resources Committee	1400-1700hrs	
Monday 29 August 2016	Board Meeting	1300-1700hrs	Glasgow Clyde College Langside Campus
Monday 12 September 2016	Audit Committee	1100-1300hrs	Glasgow Clyde College Langside Campus
Monday 10 October 2016	Nom & Rem Committee	1100-1300hrs	Glasgow Clyde College Langside Campus
	Perf & Resources Committee	1400-1700hrs	
Monday 31 October 2016	Board Meeting	1300-1700hrs	Glasgow Clyde College Cardonald Campus
Monday 5 December 2016	Nom & Rem Committee	1100-1300hrs	Glasgow Kelvin College Eastend Campus
Monday 12 December 2016	Audit Committee	1100-1300hrs	Glasgow Kelvin College Eastend Campus
	Perf & Resources Committee	1400-1700hrs	
	Special Board Meeting (accounts sign off)	1700-1730hrs	
Monday 6 February 2017	Nom & Rem Committee	1100-1300hrs	TBC
	Perf & Resources Committee	1400-1700hrs	
Monday 20 February 2017	Audit Committee	1100-1300hrs	TBC
Monday 27 February 2017	Board Meeting	1300-1700hrs	TBC
Tuesday 2 May 2017	Nom & Rem Committee	1100-1300hrs	TBC
	Perf & Resources Committee	1400-1700hrs	
Monday 15 May 2017	Audit Committee	1100-1300hrs	TBC
Monday 22 May 2017	Board Meeting	1300-1700hrs	TBC
Monday 4 September 2017	Board Meeting	1300-1700hrs	TBC
Monday 2 October 2017	Nom & Rem Committee	1100-1300hrs	TBC
	Perf & Resources Committee	1400-1700hrs	
Monday 16 October 2017	Audit Committee	1100-1300hrs	TBC
Monday 30 October 2017	Board Meeting	1300-1700hrs	TBC
Monday 27 November 2017	Nom & Rem Committee	1100-1300hrs	TBC

	Perf & Resources Committee	1400-1700hrs	
Monday 11 December 2017	Audit Committee	1100-1300hrs	TBC
Monday 18 December 2017	Board Meeting	1300-1700hrs	TBC

**Board and Committee Meeting Dates
By Committee**

Date	Meeting	Time	Venue
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Full Board Meetings

Monday 29 August 2016	Board Meeting	1300-1700hrs	Glasgow Clyde College Langside Campus
Monday 31 October 2016	Board Meeting	1300-1700hrs	Glasgow Clyde College Cardonald Campus
Monday 12 December 2016	Special Meeting (accounts)	1700-1730hrs	Glasgow Kelvin College Eastend Campus
Monday 27 February 2017	Board Meeting	1300-1700hrs	TBC
Monday 22 May 2017	Board Meeting	1300-1700hrs	TBC
Monday 4 September 2017	Board Meeting	1300-1700hrs	TBC
Monday 30 October 2017	Board Meeting	1300-1700hrs	TBC
Monday 18 December 2017	Special Meeting (accounts)	1700-1730hrs	TBC

Audit Committee

Monday 12 September 2016	Audit Committee	1100-1300hrs	Glasgow Clyde College Cardonald Campus
Monday 12 December 2016	Audit Committee	1100-1300hrs	Glasgow Kelvin College Eastend Campus
Monday 20 February 2017	Audit Committee	1100-1300hrs	TBC
Monday 15 May 2017	Audit Committee	1100-1300hrs	TBC
Monday 16 October 2017	Audit Committee	1100-1300hrs	TBC
Monday 11 December 2017	Audit Committee	1100-1300hrs	TBC

Nominations and Remuneration Committee

Monday 15 August 2016	Nom & Rem Committee	1100-1300hrs	City of Glasgow College City Campus
Monday 10 October 2016	Nom & Rem Committee	1100-1300hrs	Glasgow Clyde College Langside Campus
Monday 5 December 2016	Nom & Rem Committee	1100-1300hrs	Glasgow Kelvin College Eastend Campus

Monday 6 February 2017	Nom & Rem Committee	1100-1300hrs	TBC
Tuesday 2 May 2017	Nom & Rem Committee	1100-1300hrs	TBC
Monday 2 October 2017	Nom & Rem Committee	1100-1300hrs	TBC
Monday 27 November 2017	Nom & Rem Committee	1100-1300hrs	TBC
Performance and Resources Committee			
Monday 15 August 2016	Perf & Resources Committee	1400-1700hrs	City of Glasgow College City Campus
Monday 10 October 2016	Perf & Resources Committee	1400-1700hrs	Glasgow Clyde College Langside Campus
Monday 12 December 2016	Perf & Resources Committee	1400-1700hrs	Glasgow Kelvin College Eastend Campus
Monday 6 February 2017	Perf & Resources Committee	1400-1700hrs	TBC
Tuesday 2 May 2017	Perf & Resources Committee	1400-1700hrs	TBC
Monday 2 October 2017	Perf & Resources Committee	1400-1700hrs	TBC
Monday 27 November 2017	Perf & Resources Committee	1400-1700hrs	TBC