

## Board Meeting

Date of Meeting	Monday 28 October 2019
Paper Title	Ministerial Letter of Guidance 2019-20
Agenda Item	13
Paper Number	BM1-M
Responsible Officer	Jim Godfrey, Interim Executive Director
Status	Disclosable
Action	For Decision

### 1. Report Purpose

- 1.1. To consider the Ministerial Letter of Guidance 2019-20.

### 2. Recommendations

- 2.1. The Board is recommended to **note** the Ministerial Letter of Guidance 2019-20 and **reflect** the guidance within its future strategic plans.

### 3. Background

- 3.1. The Ministerial Letter of Guidance was provided to the Scottish Funding Council in July 2019. The Letter sets out the Government's expectations and priorities of SFC for 2019-20.

- 3.2. There are a number of priorities but some of the key points identified in the letter include the areas:

- Climate Change and decarbonisation,
- The priorities set out in the Government's National Performance Framework,
- Delivery of the Fair Work Action Plan, and
- Collaboration and Alignment.

- 3.3. Further detail is provided in the Annex to this report.

### 4. Risk Analysis

- 4.1. This policy mitigates the risk that the Board's approach to 'Poor environment scanning, and scenario planning, results in a failure to respond proactively to macro-level changes' (Risk 001).

## **5. Legal Implications**

**5.1.** There are no legal implications arising as a direct result of this report.

## **6. Equalities Implications**

**6.1.** The Letter of Guidance identifies areas for development that will improve the provision of services to all learners.

## **7. Resource Implications**

**7.1.** There are no direct financial implications associated with the recommendations of this report. However, the full implementation of all guidance will require the investment of resources.

## **8. Strategic Plan implications**

**8.1.** This Letter of Guidance informs the future strategic plans and resource allocations of the Glasgow College Region.