

Draft Minute of the Performance and Resources Committee held on Monday 15 August 2016

Present	
Frank Coton (Chair)	Caroline MacDonald
Carol Kirk	
In Attendance	
Margaret Cook (GCRB Chair)	Alan Inglis, Vice Principal, GKC
Robin Ashton (Executive Director)	Linda McLeod, Scottish Funding Council
Sandra Hampson (Executive Assistant)	Alan Sherry, Principal, GKC
Alex Craig, Depute Principal, COGC	Alex Stewart, Head of Finance, COGC (Items 11-15)
Douglas Dickson, Head of Performance, COGC	Janet Thomson, Vice Principal Finance, GCC
Apologies	
Jim O'Donovan	

1. Introduction and Welcome

Paper Number: Verbal

1.1 Discussion

The Committee Chair welcomed:

- Margaret Cook, GCRB Chair, as an observer;
- Linda McLeod, Scottish Funding Council

- Colleagues from assigned colleges:
 - Alan Sherry, Principal, Glasgow Kelvin College
 - Alan Inglis, Vice Principal, Glasgow Kelvin College
 - Janet Thomson, Vice Principal Finance, Glasgow Clyde College
 - Alex Craig, Depute Principal, City of Glasgow College
 - Douglas Dickson, Head of Performance, City of Glasgow College
 - Alex Stewart, Head of Finance, City of Glasgow College (items 11-15)

The Chair informed the Committee that agenda item 11 would be taken in place of agenda item 6 and would be followed by agenda items 8 and 9 to allow the respective presenters to leave the meeting.

2. Apologies

Paper Number: Verbal

2.1 Decision

Apologies were noted for Jim O'Donovan.

3. Declarations of Interest

Paper Number: Verbal

3.1 Decision

The Chair reminded members that it is their personal responsibility to indicate to the Chair at any point during the meeting if they have, or may be perceived as having, a conflict of interest under any item on the agenda.

There were no declarations of interest made.

4. Chair's Business

Paper Number: Verbal

4.1 Decision

There were no matters raised under Chair's business.

5. Minute of the Committee Meeting held on 21 March 2016

Paper Number: PRC1-A

5.1 Decision

The Committee **agreed** that the minutes were a true record.

11. Common Application System Project

Paper Number: PRC1-G

11.1 Discussion

Alan Sherry, Principal, Glasgow Kelvin College presented the paper to the Committee and informed them of the stakeholder event that was held on 5 April 2016 and the key comments that were made. Following the event the Project Work Group met to consider the feedback and concluded that it would not be possible to make the necessary adjustments to the portal without additional resources. The Committee discussed the clearing system and agreed that the timescale of 2 weeks was too long.

11.2 Decision

The Chair expressed the Committee's disappointment that the project would not be moving forward as previously intended but thanked Alan Sherry and the Project Work Group for the work done and the outcome on data that it had produced. He asked that some thought be given to continuing the aims of the project.

Alan Sherry left the meeting.

8. Education Scotland External Review of City of Glasgow College

Paper Number: PRC1-D

8.1 Discussion

Alex Craig, Depute Principal, City of Glasgow College presented the paper to the Committee. The Committee noted the report on the Education Scotland external review of City of Glasgow College and the overarching judgement that City of Glasgow College has in place effective arrangements to maintain and enhance the quality of its provision and outcomes for learners and other stakeholders. Areas of positive practice and development and the main point for action were discussed, including consideration of the challenges associated with staff participation in teaching observation.

The Committee commended the College for achieving such a good report and the Chair thanked Alex Craig and Douglas Dickson for presenting.

9. SFC Post Merger Evaluation Reports for GKC and GCC

Paper Number: PRC1-E

9.1 Discussion

Alan Inglis and Janet Thomson declared a possible interest in this agenda item but it was agreed they would be able to be present for this item.

Linda McLeod, from the Scottish Funding Council presented the report to the Committee and highlighted the significant evidence provided within the reports that the mergers had improved opportunities, experiences and outcomes for learners, staff and stakeholders whilst taking account of the ongoing merger and regionalisation related challenges for Glasgow Kelvin College and Glasgow Clyde College.

The Committee heard that a comparison review was done at 6 months and then at 2 years and that both reports highlighted progress over the review timeframe.

The Chair thanked Linda McLeod and requested that the Executive Director arrange consideration of these reports at the next meeting of the GCRB Board.

6. 2015-16 Regional Outcome Agreement: Progress Report

Paper Number: PRC1-B

6.1 Discussion

The Chair **invited** Alan Inglis, Depute Principal, Glasgow Kelvin College to present the 2015-16 ROA progress report.

The Committee noted the indicative 2015/16 data reports and the evidence that this provided of individual college and regional achievement of key Regional Outcome Agreement targets. Members recognised that whilst the colleges individually are predicting to meet their overall activity targets for 2016/17 there was a risk that should one college not meet its target, the region as a whole may not achieve its planned activity target which would have a negative financial impact on 2016/17 funding. The role of additional ESF activity and funding was discussed in relation to this, and the Committee requested that it receive further updates on curriculum planning work being taken to manage the future loss of additional ESF activity.

7. 2016-17 Regional Outcome Agreement

Paper Number: PRC1-C

7.1 Discussion

Alan Inglis presented the report to the Committee and highlighted the announcement of 2016/17 outcome agreement funding by the SFC had allowed ROA targets relating to Credit activity to be finalised. The significant numerical targets for the region in 2016/17 were noted, and consideration was given to the range of regional operational actions planned. The Committee requested further information on the remits and reporting arrangements of the regional college groups identified as leading ROA operational actions.

10. College Quality Arrangements from AY2016-17

Paper Number: PRC1-F

10.1 Discussion

The Executive Director presented the report to the Committee who noted the key elements of the proposed new quality arrangements, which are due to be implemented from 2017/18 onwards. The Committee noted their concerns regarding the planned frequency and purpose of external validation and related cost and time issues. The Committee requested that the Executive Director liaise with the SFC, Education Scotland and Senior Managers within the three Glasgow colleges to develop proposals for the implementation of these new quality arrangements within the Glasgow College Region to be considered at a future meeting of the Committee.

12. GCRB Running Costs

Paper Number: PRC1-H

12.1 Discussion

The Chair invited Alex Stewart, Head of Finance, City of Glasgow College to present the report and the Committee was updated on the financial position of GCRB. The Committee noted the estimated year end position for 2015/16 and planned budget for 2016/17. Members discussed how fully-fundable body status could affect GCRB costs as it was not clear at present what tasks would pass to GCRB staff from the Scottish Funding Council after fully-fundable status is achieved.

13. Glasgow Region Financial Report

Paper Number: PRC1-I

13.1 Discussion

The Chair invited Janet Thomson, Vice Principal Finance, Glasgow Clyde College to present the report and the Committee was updated on the financial forecast position for the three assigned colleges for 2015/16 and 2016/17 as per the returns submitted to the Scottish Funding Council. Members discussed potential financial sustainability issues from these forecasts, including increased costs in the main expenditure area for colleges of staff costs due to the impacts of the pay awards made through national bargaining on staff costs, the role of the City of Glasgow College new building unitary charge, and the movement of funding from the other two assigned colleges within the Region as a result of the Curriculum and Estates Review.

The Committee noted the Glasgow Region Financial Report and requested it receive further analysis on potential impacts of changes to income and expenditure, and more detail on the commitments agreed to as part of the City of Glasgow College new building unitary charge.

14. Long-term Agenda

Paper Number: PRC1-J

14.1 Discussion

The Executive Director presented the long-term agenda and highlighted the new additional items.

15. Date of Next Meeting

Paper Number: Verbal

15.1 Decision

The date of the next meeting was agreed as Monday, 10 October 2016 at 1400hrs at Langside campus, Glasgow Clyde College.