

Board Meeting

Date of Meeting	Monday 28 October 2019
Paper Title	Use of Delegated Authority
Agenda Item	20
Paper Number	BM1-T
Responsible Officer	Jim Godfrey, Interim Executive Director
Status	Disclosable
Action	For Information

1. Report Purpose

- 1.1. Report on the exercise of delegated authority.

2. Recommendations

- 2.1. The Board is invited to **note** this report.

3. Background

- 3.1. The Scheme of Delegated Authority requires the Executive Director to report to the regular meetings of the Board any decisions he has made under the Scheme of Delegated Authority for amounts greater than £10,000 in relation to:

- committing funds within agreed budgets;
- revision of individual budgets for any one year up to a limit of £10,000 or 5%, whichever is the higher; and
- application of any discretionary budget controlled by the Executive Director.

4. Report

- 4.1. The principal change in the reporting period is the expenditure on the recruitment process for the post of Executive Director. The latest estimate of expenditure is £16,000 (excluding VAT). The decision to appoint an external consultant (Perret Lever) to support this recruitment process is in line with previous communications between the Chair and members of the Board. A progress report on the recruitment process is subject to a separate report elsewhere on this agenda.

- 4.2. The expenditure on recruitment costs was not included within the original budget and is being met from savings arising from the vacant post.

5. Risk, legal, equalities, resources and strategic implications

- 5.1. Communications work supports engagement with external stakeholders with the objective of increasing public and political understanding of GCRB's strategic role and the positive impact of a regional approach to college education in Glasgow.