

Board Meeting

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| Date of Meeting | Monday 31 October 2016 |
| Paper Title | Matters Arising |
| Agenda Item | 5 |
| Paper Number | BM2-B |
| Responsible Officer | Robin Ashton, GCRB Executive Director |
| Status | Disclosable |
| Action | For Noting |

1. Report Purpose

1.1. Update the Board on various issues, including matters arising from previous meetings.

2. Recommendations

2.1. The Board is invited to **note** this paper.

3. Action log

3.1. The detailed action log of items arising from previous meetings is attached as Annex A.

Action Monitoring Log

| Meeting of Monday 29 August 2016 | | | | |
|----------------------------------|--|----------|-----------|--------------------|
| Agenda Item | Action | Date | Owner | |
| 9 | GCRB Executive Director to confirm assigned college funding allocations with the Scottish Funding Council. | 05/09/16 | R Ashton | Completed |
| 12 | Arrange a full Board meeting be held in December in place of the planned short Special Board meeting. | 05/09/16 | S Hampson | Completed |
| 15 | Implement board member self-evaluation survey. | 05/09/16 | S Hampson | Completed |
| 16 | Ensure that necessary cover arrangements be put in place when the current Board Secretary steps down. | 05/09/16 | R Ashton | In progress |

| Meeting of Monday 1 July 2016 | | | | |
|-------------------------------|---|-------------|-----------|--------------------|
| Agenda Item | Action | Date | Owner | |
| 3 | Provide to members a list of meetings and events related to Chair's Business prior to the Board meeting. | 29/08/16 | S Hampson | In progress |
| 6 | Amend the 2016/17 ROA in light of members' comments and submit it to the Scottish Funding Council. | 29th August | R Ashton | Completed |
| 6 | Provide to Board Members a chart showing the relationships between assigned college operational groups and the GCRB Board and Committees. | 29th August | R Ashton | Completed |

| Meeting of Monday 25 April 2016 | | | | |
|---------------------------------|--|----------|-----------|--------------------|
| Agenda Item | Action | Date | Owner | |
| 3 | Provide to members a list of meetings and events related to Chair's Business prior to the Board meeting. | 29/08/16 | S Hampson | In progress |
| 6 | Amend the 2016/17 ROA in light of members' comments and submit it to the Scottish Funding Council. | 05/09/16 | R Ashton | Completed |

Meeting of Monday 1 June 2015

| Agenda Item | Action | Date | Owner | Status |
|--------------------|--|--------------|--------------|--------------------|
| 11 | <p>Executive Director to arrange meeting to discuss the proposal for a forum to be established to enable more structured interaction between the GCRB and the relevant trade unions.</p> <p>Update (25/1/16) Discussions have taken place at official level on options for membership and terms of reference of a partnership forum. In addition, update meetings have been offered to all the relevant trade unions.</p> <p>Update (25/4/16) The trade unions are considering their respective preferences for membership structures and terms of reference. Update meetings have taken place with all the trade unions.</p> <p>Update (18/10/16) Trade union representatives have been invited to participate in the regional strategy development event on 08/11/16.</p> | October 2016 | R Ashton | In progress |