

## Board Meeting

Date of Meeting	Tuesday 27 October 2015
Paper Title	Board long-term agenda
Agenda Item	9
Paper Number	BM2-I
Responsible Officer	Martin Fairbairn, Interim Chief Officer
Status	Disclosable
Action	For Approval

### 1. Report Purpose

- 1.1. This paper notifies the Board of proposed agenda items for future meetings, which takes account of suggestions made by Board members.

### 2. Recommendations

- 2.1. The Board is invited to:
- note the proposed agenda items; and
  - suggest additions or amendments to the list.

### 3. Background

- 3.1. Proposed agenda items for forthcoming Board meetings are shown in the attached annex.
- 3.2. Additions and amendments to the list from the previous Board meeting are shown in *italics*.
- 3.3. Members are invited to send comments on the long-term agenda to the GCRB executive.

### 4. Risk Analysis, legal implications, financial implications and Regional Outcome Agreement implications

- 4.1. There are no specific risks associated with this paper. Neither are there any specific issues arising from this paper in relation to legal matters, financial issues or the Regional Outcome Agreement.

**Annex – long-term agenda**

	<b>14 December 2015</b>	<b>25 January 2016</b>	<b>25 April 2016</b>
<b>Strategy and Implementation</b>		<ul style="list-style-type: none"> <li>• 2015-16 ROA: progress report</li> <li>• 2016-17 Regional Outcome Agreement: review of draft and approval process (incl. associated funding decisions)</li> </ul>	<ul style="list-style-type: none"> <li>• 2015-16 ROA: progress report</li> </ul>
<b>Corporate Governance</b>	<ul style="list-style-type: none"> <li>• <i>Approval of annual accounts</i></li> </ul>	<ul style="list-style-type: none"> <li>• GCRB financial report</li> <li>• Use of delegated authority</li> <li>• <i>Review of Board effectiveness and Board development plan [brought forward from 25 April 2016]</i></li> </ul>	<ul style="list-style-type: none"> <li>• Assigned college board appointments</li> <li>• GCRB financial report</li> <li>• Use of delegated authority</li> <li>• Board governance (review of standing orders etc)</li> <li>• Risk Register</li> <li>• Approve GCRB's own running cost budget for 2016-17</li> </ul>
<b>Enhancement / improvement theme</b>		<ul style="list-style-type: none"> <li>• Quality of academic provision</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Young Enterprise Scotland - Bridge 2 Business [new]</i></li> </ul>
<b>Other business</b>		<ul style="list-style-type: none"> <li>• <i>Glasgow Kelvin College report on progress against Education Scotland action plan [new]</i></li> <li>• <i>College Non-SFC funded activity [new]</i></li> <li>• Committee minutes</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Constitution of College Arms Length Foundations [new]</i></li> <li>• Committee minutes</li> </ul>

	29 August 2016	31 October 2016	12 December 2016	January 2017
<b>Strategy and Implementation</b>	<ul style="list-style-type: none"> <li>2015-16 ROA: progress report</li> </ul>	<ul style="list-style-type: none"> <li>2015-16 and 2016-17 Regional Outcome Agreements: progress report</li> <li>Framework for development of 2017-18 Regional Outcome Agreement and associated funding decisions</li> </ul>		<ul style="list-style-type: none"> <li>2016-17 Regional Outcome Agreement: progress report [new]</li> <li>2017-18 Regional Outcome Agreement: review of draft and approval process (encompassing associated funding decisions) [new]</li> <li>Review of Board effectiveness and Board development plan [new]</li> </ul>
<b>Corporate Governance</b>	<ul style="list-style-type: none"> <li>GCRB financial report</li> <li>Use of delegated authority</li> </ul>	<ul style="list-style-type: none"> <li><del>Annual accounts approval process [not now required]</del></li> <li>GCRB financial report</li> <li>Use of delegated authority</li> <li>Risk register</li> </ul>	<ul style="list-style-type: none"> <li>Approval of annual accounts [new]</li> </ul>	<ul style="list-style-type: none"> <li>GCRB financial report [new]</li> <li>Use of delegated authority [new]</li> </ul>
<b>Enhancement / improvement theme</b>	<ul style="list-style-type: none"> <li>Corporate governance update [new]</li> </ul>	<ul style="list-style-type: none"> <li>Community Planning Partnership or Glasgow City Council [new]</li> </ul>		<ul style="list-style-type: none"> <li>Quality of academic provision [new]</li> </ul>
<b>Other business</b>	<ul style="list-style-type: none"> <li>Committee minutes</li> </ul>	<ul style="list-style-type: none"> <li>Annual Report – Audit Committee</li> <li>Committee minutes</li> </ul>		<ul style="list-style-type: none"> <li>Committee minutes [new]</li> </ul>