

Board Meeting

Date of Meeting	Monday 31 October 2016
Paper Title	Board Long-Term Agenda
Agenda Item	14
Paper Number	BM2-K
Responsible Officer	Robin Ashton, GCRB Executive Director
Status	Disclosable
Action	For Approval

1. Report Purpose

- 1.1. This paper notifies the Board of proposed agenda items for future meetings, which takes account of suggestions made by Board members.

2. Recommendations

- 2.1. The Board is invited to:

- **note** the proposed agenda items;
- **note** that as agreed at the GCRB Board meeting of the 29th August, there will be a full GCRB Board meeting on the 12th December; and
- **suggest** additions or amendments to the list.

3. Background

- 3.1. Proposed agenda items for forthcoming Board meetings are shown in the attached annex.
- 3.2. At the GCRB Board meeting of the 29th August, it was agreed that there will be a full GCRB Board meeting on the 12th December in place of the planned one item meeting to approve the annual report and accounts.
- 3.3. Members are invited to send comments on the long-term agenda to the GCRB executive.

4. Risk Analysis, legal implications, financial implications and Regional Outcome Agreement implications

- 4.1. There are no specific risks associated with this paper. Neither are there any specific issues arising from this paper in relation to legal matters, financial issues or the Regional Outcome Agreement.

Annex – long-term agenda

	12 December 2016	27 February 2017	22 May 2017
Strategy and Implementation	<ul style="list-style-type: none"> • Report on Strategic Development event • 2016-17 Regional Outcome Agreement progress report • Draft 2017-18 Regional Outcome Agreement • Widening Access Report 	<ul style="list-style-type: none"> • Draft Regional Strategic Plan • 2016-17 Regional Outcome Agreement progress report • <i>Draft 2017-18 Regional Outcome Agreement and associated funding decisions [new]</i> 	<ul style="list-style-type: none"> • Final Regional Strategic Plan • 2015-17 ROA: progress report • Letter of Guidance from Scottish Government to SFC
Corporate Governance	<ul style="list-style-type: none"> • Update on Transition to Fully-Operational Fundable Body Status • Approval of annual accounts • Draft Financial Memorandum • GCRB financial report • Risk Register • Use of delegated authority 	<ul style="list-style-type: none"> • Indicative 2017/18 assigned College ROA funding • GCRB financial report and approval of GCRB's own running cost budget for 2016-17 • Risk Register • Use of delegated authority 	<ul style="list-style-type: none"> • Annual review of committee membership • GCRB financial report • Use of delegated authority • Board governance (review of standing orders etc.) • Risk Register
Enhancement / improvement theme	<ul style="list-style-type: none"> • Review of Board effectiveness and Board development plan • National and regional performance indicator review 	<ul style="list-style-type: none"> • Shared service options • <i>New college quality arrangements [new]</i> 	<ul style="list-style-type: none"> •
Other business	<ul style="list-style-type: none"> • Annual Report – Audit Committee • Committee minutes 	<ul style="list-style-type: none"> • Committee minutes 	<ul style="list-style-type: none"> • Committee minutes