

Draft Minute of Performance & Resources Committee Meeting held on Monday 10 October 2016

Present	
Frank Cotton (Chair)	Caroline MacDonald
Carol Kirk	Paul Buchanan
In Attendance	
Margaret Cook (GCRB)	
Robin Ashton (Executive Director, GCRB)	Alan Inglis (Glasgow Kelvin College)
Janet Thomson, (Vice Principal, Resources, Glasgow Clyde College)	Moira McCulloch (PA to Executive, City of Glasgow College)
Apologies	
Jim O'Donovan	

1. Introduction and Welcome

Paper No: Verbal

1.1 Discussion

- The Chair welcomed all to the meeting and introduced Paul Buchanan to his first Committee meeting.

2. Apologies

Paper No: Verbal

2.1 Decision

- Apologies were received from J O'Donovan.

3. Declarations of Interest

Paper No: Verbal

3.1 Discussion

- The Chair reminded members that it is their personal responsibility to indicate to him at any point during the meeting if they have, or may be perceived as having, a conflict of interest under any item on the agenda.

3.2 Decision

- There were no declarations of interest.

4. Chair's Business

Paper No: Verbal

4.1 Decision

- There were no matters raised under Chair's Business.

5. Minute of Committee Meeting held on Monday 15 August 2016

Paper No: PRC2-A

5.1 Decision

- The Minute of the previous meeting was **agreed** as an accurate record subject to minor amendment.

6. 2015/16 Regional Outcome Agreement: Draft Self-Evaluation Report

Paper No: PRC2-B

6.1 Discussion

- Members considered the draft self-evaluation report. Whilst members noted the significant evidence of achievement of regional targets presented within the report, members expressed concern in relation to the failure to achieve widening access targets and this was discussed at length.

6.2 Decision

- Members **endorsed** the report subject to minor amendment.
- Members also requested that future reports provide more quantitative detail.
- Members requested that they receive a report analysing more clearly reasons for non-achievement of the regional widening access targets and that the range of options available to GCRB to increase SIMD participation levels should be set out.

7. 2016/17 Regional Outcome Agreement: Progress Report

Paper No: PRC2 -C

7.1 Discussion

- A Inglis presented the paper to the Committee to consider and note current progress against the 16/17 ROA progress report and associated matters.

7.2 Decision

- The Chair noted the significant amount of work being undertaken across the colleges and thanked A Inglis for the report.

8. 2017/18 to 2019/20 Regional Outcome Agreement: Framework for Development

Paper No: PRC2-D

8.1 Discussion

- R Ashton presented the paper along with the Letter of Guidance from the Minister and the draft SFC ROA guidance. He informed that the AY 16/17 represents the end of a 3-year cycle and asked the committee to review the paper and recommend to the GCRB Board that the paper is approved as the basis for developing the 17/18 to 19/20 ROA for the next 3-year cycle.
- Members noted the need for care to be taken before agreeing to targets they have limited control over.

8.2 Decision

- Members agreed to recommend the framework for development to the Board, subject to minor amendment.

9. SFC College Leaver Destinations Report 2014-15

Paper No: PRC2-E

9.1 Discussion

- Members discussed the attached report and the evidence it presented regards progression to further study or employment.
- Members noted the small proportion (3%) of learners who currently progress from one Glasgow College to another.

10. College quality Arrangements from AY 2016/17

Paper No: PRC-F

10.1 Discussion

- Members discussed the further update on proposed new quality arrangements for colleges.

10.2 Decision

- R Ashton will provide a further update at a future meeting.

11. Full-operational Fundable Body Status Update

Paper No: PRC2-G

11.1 Discussion

- Members noted the progress made to achieve fully operational fundable body status and the draft transition planning being undertaken.

12. Internal Audit

Paper No: PRC2-H

12.1 Discussion

- R Ashton presented Internal Audit Report on GCRB Financial and ROA monitoring arrangements. R Ashton asked members to consider the proposed changes to GCRB financial procedures as recommended by the internal auditor.

12.2 Decision

- Members **approved** the amendments to GCRBs financial procedures proposed.

13. GCRB Running Costs

Paper No: PRC2-I

13.1 Discussion

- R Ashton provided update in the absence of Alex Stuart who was unable to attend.
- Members noted the report.

14. Glasgow Region Financial Report

Paper No: PRC2-J

14.1 Discussion

- J Thomson presented the paper and advised that this is an update on previous paper. Members noted the report and discussion followed on plans to manage the withdrawal of ESF funding.

- The Committee indicated they had found the paper very useful and thanked J Thomson.

14.2 Decision

- Members requested that a further update on regional financial planning be brought to the next meeting of the Committee.

15. Update on Development of a Regional Funding Model

Paper No: PRC2-K

15.1 Discussion

- R Ashton presented paper for members to note progress to further develop a regional funding model for the allocation of teaching grant funding.
- Members noted the report.

16. Additional Capital Funding for Colleges

Paper No: PRC2-L

16.1 Discussion

- Members noted the allocation of £2.1M additional capital maintenance funding to the Glasgow region.

16.2 Decision

- Members agreed to meet on 21st October to review proposals from the assigned colleges for the allocation of the additional capital maintenance funding.

17. Long-Term Agenda

Paper No: PRC2-M

17.1 Discussion

- Members discussed the proposed long term agenda.

17.2 Decision

- Members agreed to add a report on Widening Access to the agenda of the next meeting.

18. Annual Review of Committee Effectiveness

Paper No: PRC2-N

18.1 Discussion

- Members considered the current terms of reference and agreed that it should contain reference to monitoring quality. Members also discussed the volume and content of papers presented to the Committee.
- The Chair of the Committee left the meeting and members discussed his performance. The Chair returned.
- C MacDonald provided feedback to the Chair.

18.2 Decision

- An amended terms of reference is to be reviewed at the next meeting.
- Members requested that a draft annual Committee report is presented at the next meeting.

19. Date of Next Meeting

Paper No: Verbal

- Monday 12 December 2016, 1100 hours, City Campus, City of Glasgow College.