

Board Meeting

Date of Meeting	Monday 12 December 2016
Paper Title	Matters Arising
Agenda Item	5
Paper Number	BM3-B
Responsible Officer	Robin Ashton, GCRB Executive Director
Status	Disclosable
Action	For Noting

1. Report Purpose

1.1. Update the Board on various issues, including matters arising from previous meetings.

2. Recommendations

2.1. The Board is invited to **note** this paper.

3. Action log

3.1. The detailed action log of items arising from previous meetings is attached as Annex A.

Action Monitoring Log

Meeting of Monday 31 October 2016				
Agenda Item	Action	Date	Owner	
8	Operational plan which sets out the resources required for fully operational fundable body status to be submitted to next board meeting.	12/12/16	R. Ashton	On agenda
9	Paper presenting further analysis on widening access to be drafted for consideration by the Performance and Resources Committee.	06/12/16	R. Ashton	Complete
10	Board to approve ROA 17/18 numerical targets by December and the wider strategies by January / February 2017 with a view to submission to the SFC in March 2017.	12/12/16 27/02/17	R. Ashton R. Ashton	On agenda In progress
12	Risk register to be reviewed and process for adding and consolidating risks to be drawn up for consideration at February 2017 board meeting.	27/02/16	R. Ashton	
13	Recommendation to appoint a new GCRB board member to be circulated to members via a decision by correspondence.	12/12/16	R. Ashton	On agenda
16	Full report from Glasgow City Council Colleges and Lifelong Learning Commission to be presented when available.	When available	R. Ashton	
18	Executive Director and Principal of City of Glasgow College to work together to ensure Scottish Government aware of Brexit implications for Glasgow's Colleges	Ongoing	R. Ashton & P.Little	
20	GCRB to write to each of the assigned college audit committees to update them on requirements around consolidated accounts.	12/12/16	R. Ashton	Complete

Meeting of Monday 29 August 2016				
Agenda Item	Action	Date	Owner	
16	Ensure that necessary cover arrangements be put in place when the current Board Secretary steps down.	05/09/16	R Ashton	In progress

Meeting of Monday 1 June 2015

Agenda Item	Action	Date	Owner	Status
11	<p>Executive Director to arrange meeting to discuss the proposal for a forum to be established to enable more structured interaction between the GCRB and the relevant trade unions.</p> <p>Update (25/1/16) Discussions have taken place at official level on options for membership and terms of reference of a partnership forum. In addition, update meetings have been offered to all the relevant trade unions.</p> <p>Update (25/4/16) The trade unions are considering their respective preferences for membership structures and terms of reference. Update meetings have taken place with all the trade unions.</p> <p>Update (18/10/16) Trade union representatives have been invited to participate in the regional strategy development event on 08/11/16.</p> <p>Update (05/12/16) Executive Director met with representatives from all 3 trade unions to discuss draft 17/18 ROA. Further meeting to be arranged for Jan/Feb 2017.</p>	October 2016	R Ashton	In progress