

Board Meeting

Date of Meeting	Monday 25 January 2016
Paper Title	Board long-term agenda
Agenda Item	7
Paper Number	BM4-C
Responsible Officer	Martin Fairbairn, Interim Chief Officer
Status	Disclosable
Action	For Approval

1. Report Purpose

- 1.1. This paper notifies the Board of proposed agenda items for future meetings, which takes account of suggestions made by Board members.

2. Recommendations

- 2.1. The Board is invited to:
- note the proposed agenda items; and
 - suggest additions or amendments to the list.

3. Background

- 3.1. Proposed agenda items for forthcoming Board meetings are shown in the attached annex.
- 3.2. Additions and amendments to the list from the previous Board meeting are shown in *italics*. The enhancement/improvement theme item on the quality of academic provision originally scheduled for January has been deferred to April because of a change in the availability of colleagues from Education Scotland. Consideration of the board effectiveness survey has also been deferred to April so that account can also be taken of the external audit report, which is not yet available.
- 3.3. Members are invited to send comments on the long-term agenda to the GCRB executive.

4. Risk Analysis, legal implications, financial implications and Regional Outcome Agreement implications

- 4.1. There are no specific risks associated with this paper. Neither are there any specific issues arising from this paper in relation to legal matters, financial issues or the Regional Outcome Agreement.

Annex – long-term agenda

	25 April 2016	29 August 2016	31 October 2016
Strategy and Implementation	<ul style="list-style-type: none"> • 2015-16 ROA: progress report • <i>Letter of Guidance from Scottish Government to SFC [new]</i> 	<ul style="list-style-type: none"> • 2015-16 ROA: progress report 	<ul style="list-style-type: none"> • 2015-16 and 2016-17 Regional Outcome Agreements: progress report • Framework for development of 2017-18 Regional Outcome Agreement and associated funding decisions
Corporate Governance	<ul style="list-style-type: none"> • Assigned college board appointments • GCRB financial report • Use of delegated authority • <i>Board effectiveness and development plan [deferred from January]</i> • Board governance (review of standing orders etc) • Risk Register • Approve GCRB's own running cost budget for 2016-17 • <i>Glasgow Clyde College action plan [new]</i> 	<ul style="list-style-type: none"> • GCRB financial report • Use of delegated authority • <i>Risk register [new]</i> 	<ul style="list-style-type: none"> • <i>Financial Memorandum: annual review of compliance [new]</i> • GCRB financial report • Use of delegated authority • Risk register
Enhancement / improvement theme	<ul style="list-style-type: none"> • <i>Quality of academic provision [deferred from January]</i> • Young Enterprise Scotland - Bridge 2 Business 	<ul style="list-style-type: none"> • <i>Corporate governance update [new]</i> 	<ul style="list-style-type: none"> • Community Planning Partnership or Glasgow City Council
Other business	<ul style="list-style-type: none"> • Constitution of College Arm's Length Foundations • <i>College Non-SFC funded activity [deferred from January]</i> • Committee minutes 	<ul style="list-style-type: none"> • Committee minutes 	<ul style="list-style-type: none"> • Annual Report – Audit Committee • Committee minutes

	12 December 2016	January 2017	April 2017
Strategy and Implementation		<ul style="list-style-type: none"> • 2016-17 Regional Outcome Agreement: progress report • 2017-18 Regional Outcome Agreement: review of draft and approval process (encompassing associated funding decisions) • Review of Board effectiveness and Board development plan 	<ul style="list-style-type: none"> • <i>2016-17 ROA: progress report [new]</i>
Corporate Governance	<ul style="list-style-type: none"> • Approval of annual accounts 	<ul style="list-style-type: none"> • GCRB financial report • <i>Risk Register [new]</i> • Use of delegated authority 	<ul style="list-style-type: none"> • <i>GCRB financial report [new]</i> • <i>Use of delegated authority [new]</i> • <i>Board governance (review of standing orders etc) [new]</i> • <i>Risk Register [new]</i> • <i>Approve GCRB's own running cost budget for 2017-18 [new]</i>
Enhancement / improvement theme		<ul style="list-style-type: none"> • Quality of academic provision 	<ul style="list-style-type: none"> •
Other business		<ul style="list-style-type: none"> • Committee minutes 	<ul style="list-style-type: none"> • <i>Committee minutes [new]</i>