

Board Meeting

Date of Meeting	Wednesday 22 March 2017
Paper Title	Matters Arising
Agenda Item	5
Paper Number	BM5-B
Responsible Officer	Robin Ashton, GCRB Executive Director
Status	Disclosable
Action	For Noting

1. Report Purpose

1.1. Update the Board on various issues, including matters arising from previous meetings.

2. Recommendations

2.1. The Board is invited to **note** this paper.

3. Action log

3.1. The detailed action log of items arising from previous meetings is attached as Annex A.

Action Monitoring Log

Meeting of Monday 27 February 2017					
Agenda Item	Action	Date	Owner	Status	Outcome
5	Matters Arising report to include outcome of actions moving forward.	March 2017	R Ashton	Complete	Report format amended
8	Highlight cross college articulation more fully within the 2017-18 ROA	March 2017	R Ashton	Complete	Updated section inserted within ROA for approval by Board
9	Executive Director to write to SFC to request a more proportionate method of transitional funding for 2017-18 and to specify when implementation of new funding method will happen	March 2017	R Ashton	Complete	Letter sent – awaiting response
9	P&R Committee to consider assigned college funding allocations for recommendation to the Board	March 2017	P&R Comm	Complete	P&R met on 13 March – on Board agenda for approval
10	Chair of the Board to write to assigned college chairs to confirm consolidation of accounts for 2016-17	March 2017	M Cook	In progress	
10	Executive Director to work with assigned colleges on consolidation implementation plan for consideration by the Audit Committee	May 2017	R Ashton	Interim F&R Director will undertake this task	
18	Performance Indicators to be discussed at a future meeting of the Board.	March 2017	R Ashton	Complete	Added to long term agenda (May)

Meeting of Monday 12 December 2016					
Agenda Item	Action	Date	Owner	Status	Outcome
11	Chair of GCRB will formally request that SFC provide additional resources to the Glasgow College Region for GCRB staffing costs.	December 2017	M Cook	Complete	Transitional funding received for F&R Director post (100% 2016-17, 50% 2017-18)

11	GCRB's internal auditor and lawyer to be contracted to support the transition planning work.	December 2017	R Ashton	Internal Audit work complete, legal work in progress	
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Meeting of Monday 31 October 2016					
Agenda Item	Action	Date	Owner	Status	
10	Board to approve ROA 17/18 numerical targets by December and the wider strategies by January / February 2017 with a view to submission to the SFC in March 2017.	12/12/16 27/02/17	R. Ashton R. Ashton	In progress and on track to meet SFC deadline	On agenda for March Board meeting
12	Risk register to be reviewed and process for adding and consolidating risks to be drawn up for consideration at February 2017 board meeting.	27/02/16	R. Ashton	In progress	Development activity planned for April/May
16	Full report from Glasgow City Council Colleges and Lifelong Learning Commission to be presented when available.	When available	R. Ashton	Report launch due on 27.02.2016	Awaiting issue of full report