

**Draft Minute of the Performance and Resources Committee held on Wednesday 16 March 2022**

<b>Present</b>	
Paul Buchanan	Paul Smart
David Brown	Johanna Thompson
Sheila Meikle	
<b>In Attendance</b>	
Martin Boyle (Executive Director)	Janie McCusker (Board Chair)
Jim Godfrey (Finance and Resources Director)	Anwulika Umeh (Co-opted Member)
Paul Little (Principal, City of Glasgow College)	John Rafferty (DP, Glasgow Clyde College)
	Derek Smeall (Principal, Glasgow Kelvin College)
<b>Apologies</b>	
Moira Connolly (Chair)	Jon Vincent (Principal Glasgow Clyde College)
Penny Davis (Board Secretary)	Wendy Odedina (Executive Assistant)

**1. Introduction and Welcome**

Paper Number: Verbal

**1.1 Discussion**

The Chair welcomed members and attendees to the meeting.

**2. Apologies**

Paper Number: Verbal

**2.1 Decision**

Apologies were received for Moira Connolly and Jon Vincent.

In the absence of the Committee Chair, it was agreed that Paul Buchanan would chair the meeting. In the absence of Penny Davis, it was noted that Jim Godfrey would act as Board Secretary for this meeting.

**3. Declarations of Interest**

Paper Number: Verbal

**3.1 Decision**

The Acting Committee Chair reminded members that it is their personal responsibility to indicate at any point during the meeting if they have, or may be perceived as having, a conflict of interest under any item on the agenda.

#### 4. Chair's Business

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Paper Number: Verbal

- 4.1** The Acting Committee Chair noted that this meeting of the P&R Committee would ordinarily receive the indicative funding allocation for 22-23 and make a recommendation to the full board. He noted that the SFC have not yet announced the funding allocation and therefore it is anticipated that the P&R committee will need to hold an additional meeting, in advance of the Board meeting on 25 April.

He noted that the GCRB Executive will write to members in due course on this matter.

#### 5. Minute of the Committee Meeting held on 8 December 2022

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Paper Number: PRC4-A

##### 5.1 Decision

The minute of the previous meeting was **agreed** an accurate record.

#### 6. Decisions by Correspondence

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Paper Number: Verbal

##### 6.1 Decision

None to record.

#### 7. Decisions via Scheme of Delegation

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Paper Number: PRC4-B

##### 7.1 Discussion

The Executive Director noted for the record the decisions taken by him through the scheme of delegation, as per the new procedure agreed by the Board. He noted that members of the Committee and the Board were also notified by email at the time of the decisions, with full reports being available on BoardEffects.

##### 7.2 Decision

The Committee **noted** the following decisions taken through the scheme of delegation:

- Additional in-year support funding for 2021-2022.

## 8. Capital Funding 2021-22

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Paper Number: PRC4-C

### 8.1 Discussion

The Finance and Resources Director presented the paper on capital funding for financial year 21-22.

### 8.2 Decision

The Committee **noted** the progress made by the colleges in respect of the capital projects in the financial year 2021-22.

## 9. Flexible Workforce Development Fund 2021-22

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Paper Number: PRC4-D

### 9.1 Discussion

The Finance and Resources Director presented paper on flexible workforce development fund for 2021-22.

### 9.2 Decision

The Committee noted:

- Of the original 2019-20 allocation (£1,919,000), training totalling £1,734,000 has been delivered, an amount of £127,000 has been returned to SFC and a balance of £58,000 remains.
- Of the original 2020-21 allocation (£2,878,000), training totalling £1,988,000 has been delivered, an amount of £508,000 has been returned to SFC and a balance of £382,000 remains.
- Of the 2021-22 allocation (£2,868,000), training totalling £200,000 had been delivered/commenced at 31 January 2022, with a further £522,000 contractually agreed.

## 10. GCRB Running Costs 2021-22

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Paper Number: PRC4-E

### 10.1 Discussion

The Finance and Resources Director spoke to the paper on GCRB running costs for 21-22.

### 10.2 Decision

The Committee **noted** progress against the GCRB Budget for 2021-22.

## 11. Mid-Year Return 2021-22

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Paper Number: PRC4-F

### 11.1 Discussion

The Finance and Resources Director presented the Mid-Year Return for 2021-22.

### 11.2 Decision

The Committee **approved** the Mid-Year Return 2021-22 for GCRB.

## 12. Student Funding 2021-22

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Paper Number: PRC4-G

### 12.1 Discussion

The Finance and Resources Director presented the report on Student Funding 2021-22.

### 12.2 Decision

The Committee **noted** the progress to date and **requested** that the final report is provided to this Committee at its next meeting.

## 13. Outcome Agreement Progress Report 2021-22

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Paper Number: PRC4-H

### 13.1 Discussion

The Executive Director presented the Outcome Agreement Progress Report for 2021-22.

### 13.2 Decision

The Committee **noted** current progress towards delivery of the region's Outcome Agreement 2021-2022.

## 14. Action for Children Project

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Paper Number: PRC4-I

### 14.1 Discussion

The Executive Director presented the report on the Action for Children Project within the regional Programme of Action.

### 14.2 Decision

The Committee:

- **Commented** on the proposal to expand the Action for Children Project, and
- **Agreed to recommend** to the Board to invest £100,000 (excluding VAT) per annum over the 3-year project.

## 15. Outcome Agreement 2022-23

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Paper Number: PRC4-J

### 15.1 Discussion

The Executive Director presented the paper on the Outcome Agreement for 2022-23.

### 15.2 Decision

The Committee **commented** on the content of the report, and **noted** its interim position pending further development.

## 16. Outcome Agreement 2022-23: Reference Papers

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Paper Number: PRC4-K

### 16.1 Discussion

The Executive Director noted the reference papers that accompany the development of the Outcome Agreement for 2022-23.

### 16.2 Decision

The Committee **noted** the content of these reports, and that they are used to inform progress of both the Outcome Agreement 2022-23, strategic engagement board member workshop (28<sup>th</sup> March 2022) and subsequent strategic development work.

## 17. Approach to Regional Finance

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Paper Number: PRC4-L

### 17.1 Discussion

The Finance and Resources Director presented the paper on Approaches to Regional Finance.

### 17.2 Decision

The Committee **commented** on the content of this report, and **determined** how the content of this report, and the discussions of this Committee, should be progressed with the Board.

## 18. GCRB Budget 2022-23

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Paper Number: PRC4-M

### 18.1 Discussion

The Finance and Resources Director presented the GCRB Budget for 2022-23.

## 18.2 Decision

The Committee **considered** the indicative GCRB Budget for 2022-23.

## 19. Long Term Agenda

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Paper Number: PRC4-N

### 19.1 Discussion

The Committee **agreed** the long-term agenda.

## 20. Review of Disclosable Status

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Paper Number: Verbal

### 20.1 Decision

The Finance and Resources Director confirmed the non-disclosable status of the papers.

## 21. Date of Next Meeting

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Paper Number: Verbal

### 21.1 Decision

The date of the next full meeting of the Committee was **agreed** as 8 June 2022, with an additional single item agenda meeting expected in advance as advised.