

**Draft Minute of the Performance and Resources Committee held on Wednesday 15 March 2023**

<b>Present</b>	
Moira Connolly (Chair)	Sakshi Sircar
Dave Brown	Paul Smart
Sheila Meikle	
<b>In Attendance</b>	
Martin Boyle (Executive Director)	
Penny Davis (Board Secretary)	Lisa Clark (Assistant Principal, GKC)
Jim Godfrey (Finance and Resources Director)	Janet Thompson (Vice Principal, Clyde)
Janie McCusker (Board Chair)	Paul Little (Principal, City of Glasgow College)
Wendy Odedina (Executive Assistant)	Anwulika Umeh (Co-opted Member)
<b>Apologies</b>	
Emma Leslie	Derek Smeall (Principal, Glasgow Kelvin College)
	Jon Vincent (Principal, Glasgow Clyde College)

**1. Introduction and Welcome**

Paper Number: Verbal

**1.1 Discussion**

The Chair welcomed members and attendees to the meeting.

**2. Apologies**

Paper Number: Verbal

**2.1 Decision**

Apologies were received for Emma Leslie, Derek Smeall and Jon Vincent.

**3. Declarations of Interest**

Paper Number: Verbal

**3.1 Decision**

The Chair reminded members that it is their personal responsibility to indicate to the Chair at any point during the meeting if they have, or may be perceived as having, a conflict of interest under any item on the agenda.

## 4. Chair's Business

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Paper Number: Verbal

### 4.1 Discussion

The Chair noted that she had attended the January board meeting, had met with the Board Chair and Executive Director and also held a private meeting with committee members in advance of this meeting.

She highlighted that an additional meeting of the committee may be required in April to consider the indicative funding announcement as this has not yet been received from the Scottish Funding Council.

The Chair noted with regard to the private meeting with committee members, that the committee discussed their terms of reference and committee effectiveness further to the paper on this at the last committee meeting in December.

### 4.2 Decision

Members **agreed** to make themselves available for an additional meeting of the committee in April to consider the funding announcement.

The committee **agreed** that the Board Secretary, in consultation with the Committee Chair, should revise the terms of reference to make clear the decision making powers of all those who attend committee meetings and also to include that the committee will meet in private annually as part of their self-evaluation. A revised terms of reference should be submitted to the next meeting of the committee and will then go to the full board.

## 5. Minutes of the Committee Meeting held on 14 December 2022

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Paper Number: PRC3-A

### 5.1 Decision

The minute of the Committee meeting held on 14 December 2022 was **agreed** as an accurate record.

## 6. Decision via Scheme of Delegation

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Paper Number: PRC3-B

### 6.1 Decision

The Committee **noted** the two decisions made by the Executive Director via the scheme of delegation relating to YPG funding and counsellor funding as follows:

- £663,912 allocation to the Glasgow college region for Young Person's Guarantee 2022-23
- £136,000 of funding to the Glasgow college region for the period 1 August 2022 to 31 March 2023. In addition, allocation of remaining GCRB funding in this area of £18,950.

It was **noted** that both papers are available on BoardEffect for members information and both the committee and board have been notified via email, as per the agreed procedure.

## 7. Regional Outcome Evaluation 2022-23 Feedback and Progress Update

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Paper Number: PRC3-C

### 7.1 Discussion

The Executive Director presented the paper noting positive feedback from the Scottish Funding Council on the outcome agreement with some areas for further development.

With regard to the progress update, the Executive Director noted that colleges are generally on track to deliver. He highlighted the continued challenges with the foundation apprenticeships (FA) delivery.

The committee discussed the various streams of funding and activity including YPG and FAs. The committee commended colleges on their performance with regard to SIMD and care experienced learners.

### 7.2 Decision

The Committee **noted** the update on the delivery of the Outcome Agreement 22-23.

## 8. Outcome Agreement 2023-24

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Paper Number: Verbal

### 8.1 Discussion

The Executive Director provided a verbal update to committee confirming that no guidance has been issued as yet from the Scottish Funding Council however indications are the 2023-24 will be a final year continuation of the current arrangements with 2025-25 expected to change in style and approach.

### 8.2 Decision

The Committee **noted** the verbal update.

## 9. Programme for Action 2023-24

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Paper Number: PRC3-D

### 9.1 Discussion

The Executive Director presented the draft programme for action for 2023-24. He noted that the proposal aims to safeguard existing projects that have direct benefit to students whilst recognising the difficult financial position of the region and sector and therefore increased funding is proposed to go directly to the colleges.

He spoke to the proposal to increase funding for mental health counsellors given the shortage of funding in this area and the clear message from the board that this is a priority area. He spoke to the proposal to continue the environment and sustainability project for a further year, with a reduced budget, given the successes and progress being made in this area, and also its importance regionally and nationally as a priority area.

The committee discussed the financial position of the region and the various immediate demands on funding. They discussed the key strategic priorities for the region and delivery against national government policy. They acknowledged the rationale for the change in approach however noted that they would wish the longer term planning for curriculum review, estate review and coherent and collaborative strategic planning, not to be lost sight of.

## 9.2 Decision

The Committee **endorsed** the proposed approach to the Programme of Action 2023-24, subject to final budget allocation, and **recommended** its approval to GCRB board.

## 10. Glasgow Clyde College – Anniesland Campus

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Paper Number: PRC3-E

### 10.1 Discussion

The Executive Director provide an update on the Anniesland campus of Glasgow Clyde College noting the close work with the Principal and colleagues at the college, along with the SFC, on this matter.

He noted that temporary provisions are being put in place to allow the building to re-open after the Easter break. Further discussions and scenario planning will then take place on the potential longer-term solutions.

The Vice Principal from college provided an update with regard to student and staff impact, liaison with building contractors and legal matters.

### 10.2 Decision

The Committee **noted** the current position of the issue at Anniesland campus, on-going partnership work between Glasgow Clyde College, GCRB and Scottish Funding Council, and that updates will be provided.

## 11. Capital Funding 2022-3

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Paper Number: PRC3-F

### 11.1 Discussion

The Finance and Resources Director presented the standing report on progress against capital funding for 2022-23 for the planned works at Glasgow Kelvin and Clyde colleges.

The Principal of City of Glasgow College noted the point regarding City of Glasgow College not benefitting from this funding stream.

The committee discussed the continued need for a regional and national estates strategy to allow planning to be undertaken more effectively.

## 11.2 Decision

The Committee **noted** the progress made by the colleges in respect of the capital projects in the financial year ending 31 March 2023.

## 12. Flexible Workforce Development Funding 2022-23

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Paper Number: PRC3-G

### 12.1 Discussion

The Finance and Resources Director presented the paper noting that it has been agreed by the Board Chair, in consultation with the Committee Chair, that this matter be delegated to the committee, as per the scheme of delegation, to allow a decision to be made in the interests of timing.

The Finance and Resources Director noted that reconciliation of the delivery has now taken place and presented a proposal to redistribute the funding within the region. He noted that he has discussed this with colleagues in each of the college who are in agreement with the proposal.

### 12.2 Decision

The committee:

- **noted** that the full reconciliation of FWDF (to 31 July 2022) has been agreed with the Scottish Funding Council (SFC).
- **noted** that the underspend, and clawback, of regional funding (for the period ending 31 July 2022) is £99,256.
- **noted** that the total resources from earlier periods, held by GCRB at 28 February 2023, amount to £305,856.
- **approved** that the historical resources from earlier periods are made available to the colleges for FWDF activity in 2022-23.
- **approved** the re-distribution of resources to City of Glasgow College (£193,616) and Glasgow Kelvin College (£112,240) for 2022-23.
- **noted** that (subject to approval of the previous recommendation) the total resources available for 2022-23 will be £1,881,938. This represents 67.3% of the total value of training in 2021-22<sup>1</sup>
- **noted** that the Glasgow colleges will provide progress reports, on FWDF 2022-23, by 31 March 2023.

### 13. GCRB running costs 22-23

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Paper Number: PRC3-H

#### 13.1 Discussion

The Finance and Resources Director presented the paper noting very few changes to the standard running costs. With regard to the programme of action, he noted that given the decision to no longer progress with the planned activity in this area, the underspend will be rolled forward to 23-24 as per the previous paper on this item earlier in the agenda.

#### 13.2 Decision

The Committee **noted** the actual outturn compared with budget for 2022-23.

### 14. Mid Year Return

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Paper Number: PRC3-I

#### 14.1 Discussion

The Finance and Resources Director presented the Mid Year Return which he noted covers GCRB only at this stage and is required to be submitted by 31 March. He noted that the full regional position will be reported to the April meeting of the committee aligning with funding announcement to allow the committee to consider the most up to date information on the financial position of the colleges.

#### 14.2 Decisions

The Committee **approved** the Mid Year Return for GCRB.

### 15. GCRB Budget 2023-24

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Paper Number: PRC3-J

#### 15.1 Discussion

The Finance and Resources Director presented the draft GCRB budget for 2023-24 which he noted is in line with the proposal on the programme of action as discussed earlier on the agenda.

#### 15.2 Decision

The Committee **considered** the indicative GCRB Budget for 2023-24 and **endorsed** its approach.

## **16. Long Term Agenda**

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Paper Number: PRC3-K

### **16.1 Decision**

The Committee **agreed** the long term agenda, noting the request for an additional meeting in April.

## **17. Review of Disclosable Status**

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Paper Number: Verbal

### **17.1 Decision**

The Board Secretary confirmed that the paper on the programme of action (PRC3-D), Anniesland campus (PRC3-E) and the draft budget (PRC3-J) are all non-disclosable.

## **18. Date of Next Meeting**

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Paper Number: Verbal

### **18.1 Decision**

It was agreed an additional meeting would be held in April 2022 with the next full meeting of the committee scheduled for 14 June 2023.