

Board Meeting

Date of Meeting	Monday 22 May 2017
Paper Title	Matters Arising
Agenda Item	6
Paper Number	BM6-B
Responsible Officer	Robin Ashton, GCRB Executive Director
Status	Disclosable
Action	For Noting

1. Report Purpose

1.1. Update the Board on various issues, including matters arising from previous meetings.

2. Recommendations

2.1. The Board is invited to **note** this paper.

3. Action log

3.1. The detailed action log of items arising from previous meetings is attached as Annex A.

Action Monitoring Log

Meeting of Monday 22 March 2017					
Agenda Item	Action	Date	Owner	Status	Outcome
5	GCRB should continue to liaise with the SFC regarding the timescale for implementation of the new funding methodology and associated transitional funding	May 2017	Executive Director	Letters exchanged between SFC and GCRB regarding proposed funding levels for 2017-18. Further discussions to take place regarding longer term planning.	No change made to 2017-18 funding levels.
5	Nominations and Remuneration Committee to consider and approve the Glasgow Clyde College proposals for the recruitment of the Principal including approving the terms and conditions of appointment.	April 2017	Chair	Complete	The Committee agreed the terms and conditions of appointment for the post of Principal of Glasgow Clyde College and agreed to delegate authority to the Chair of the Board to approve the final offer of employment for the post.
6	GCRB Executive Director should submit the ROA and supporting documentation to the SFC by March 31	31 March 2017	Executive Director	Complete	Submitted to SFC 24.03.17
7	GCRB Interim Director of Finance and Resources to work with colleagues from the Glasgow colleges and the SFC to develop 2017-18 capital grant allocation recommendations for consideration at the next meeting of the Performance and Resources Committee, prior to agreement by the GCRB Board	May 2017	F&R Director	Complete	Recommendations endorsed by P&R Committee, on Board agenda for approval
9	Board Development plan to be submitted to the Scottish Funding Council by 31 March 2017 and publication on the GCRB website.	31 March 2017	Board Secretary	Complete	Submitted to SFC and published on GCRB website

10	Add agreed items to the long term agenda	May 2017	Executive Director	Complete	On agenda
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Meeting of Monday 27 February 2017					
Agenda Item	Action	Date	Owner	Status	Outcome
10	Chair of the Board to write to assigned college chairs to confirm consolidation of accounts for 2016-17	March 2017	Chair	Complete	Letters sent 20 March 2017
10	Executive Director to work with assigned colleges on consolidation implementation plan for consideration by the Audit Committee	May 2017	Executive Director	In progress and being led by interim F&R Director	On Audit Committee agenda 15 May 2017

Meeting of Monday 12 December 2016					
Agenda Item	Action	Date	Owner	Status	Outcome
11	GCRB's internal auditor and lawyer to be contracted to support the transition planning work.	December 2017	Executive Director	Internal Audit work complete, legal work in progress	GCRB financial procedures approved by Board February 2017

Meeting of Monday 31 October 2016					
Agenda Item	Action	Date	Owner	Status	Outcome
12	Risk register to be reviewed and process for adding and consolidating risks to be drawn up for consideration at February 2017 board meeting.	27/02/16	Executive Director	In progress	Development activity planned for June
16	Full report from Glasgow City Council Colleges and Lifelong Learning Commission to be presented when available.	When available	Executive Director	Complete	On Board agenda for May 22 meeting