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## Board Meeting

Date of Meeting	Monday 25 April 2016
Paper Title	Matters arising
Agenda Item	5
Paper Number	BM6-C
Responsible Officer	Martin Fairbairn, Interim Chief Officer
Status	Disclosable
Action	For Discussion

### 1. Report Purpose

1.1. Update the Board on various issues, including matters arising from previous meetings.

### 2. Recommendations

2.1. The Board is invited to note this paper.

### 3. Action log

3.1. The detailed action log of items arising from previous meetings is attached as Annex A.

## Action Monitoring Log

Meeting of Monday 14 March 2016					
Agenda Item	Action Ref	Action	Date	Owner	
4	A10.01	Sign the Letter of Representation	March 2016	M Fairbairn	Completed
5	A10.02	Sign the Annual Report and Accounts	March 2016	M Cook and M Fairbairn	Completed
Meeting of Monday 25 January 2016					
Agenda Item	Action Ref	Action	Date	Owner	
7	A09.01	Add an item on labour market trends to the long-term agenda, possibly supported by Skills Development Scotland	April 2016	M Fairbairn	Completed
8	A09.02	Provide briefing on the new Credit methodology and additional data on numbers of students	April 2016	M Fairbairn	Completed
9	A09.03	Add an annual update on equalities to the long-term agenda	April 2016	M Fairbairn	Completed
10	A09.04	Update the Risk Register in light of comments made	April 2016	M Fairbairn	Completed
12	A09.05	Replace GCRB's current 'constitution' with a copy of Schedule 2B to the Further & Higher (Education) Scotland Act 2005 (as amended)	April 2016	M Fairbairn	Completed
12	A09.06	Adopt urgent action procedure (but with the deletion of the phrase 'if time allows' in the final paragraph of the draft)	April 2016	M Fairbairn	Completed
12	A09.07	Invite the President of the college Student Association who is not a member of the board, to attend board meetings as an observer	April 2016	M Fairbairn	Completed
12	A09.08	Request the Nominations & Remuneration Committee meeting to look again at the matter of a staff observer  <b>Update:</b>  The Committee considered options at its most recent meeting and decided to review it further at its next meeting.	April 2016	M Fairbairn	Ongoing
12	A09.09	Amend the current provisions in the terms of reference for all the committees in relation to periods of membership	April 2016	M Fairbairn	Completed
17	A09.10	Write to Scottish Funding Council re complaint.	February 2016	L O'Connor	Completed
Meeting of Tuesday 27 October 2015					

Agenda Item	Action Ref	Action	Date	Owner	
11	A08.05	Increased support mechanisms for board members should be considered and that general learning points from the action plan should be reflected upon by the GCRB and each of the assigned college boards in the region. (This will be taken into account in development of the induction arrangements for new board members across the region.)	February 2016	M Fairbairn	<b>In progress</b>
<b>Meeting of Monday 1 June 2015</b>					
Agenda Item	Action Ref	Action	Date	Owner	Status
11	A06.07	<p>Interim Chair to arrange meeting to discuss the proposal for a forum to be established to enable more structured interaction between the GCRB and the relevant trade unions.</p> <p><b>Update (25/1/16)</b></p> <p>Discussions have taken place at official level on options for membership and terms of reference of a partnership forum. In addition, update meetings have been offered to all the relevant trade unions.</p> <p><b>Update (25/4/16)</b></p> <p>The trade unions are considering their respective preferences for membership structures and terms of reference.</p> <p>Update meetings have taken place with all the trade unions.</p>	October 2015	M Fairbairn	<b>In progress</b>
<b>Meeting of Monday 16 March 2015</b>					
Agenda Item	Action Ref	Action	Date	Owner	
10	A05.06	<p>Detailed costs for the common application system to be taken to the first meeting of the Performance and Resources Committee.</p> <p><b>Update (25/1/16)</b></p> <p>A progress report was provided to the most recent meeting of the Performance &amp; Resources Committee, and a further update will be provided to the next meeting of the Committee.</p> <p><b>Update (25/4/16)</b></p> <p>This development is now being considered on an ongoing basis by the Performance &amp; Resources Committee</p>	Date to be confirmed	F Samara	<b>Completed</b>

