

## Board Meeting

Date of Meeting	Monday 25 April 2016
Paper Title	Board long-term agenda
Agenda Item	6
Paper Number	BM6-D
Responsible Officer	Martin Fairbairn, Interim Chief Officer
Status	Disclosable
Action	For Approval

### 1. Report Purpose

- 1.1. This paper notifies the Board of proposed agenda items for future meetings, which takes account of suggestions made by Board members.

### 2. Recommendations

- 2.1. The Board is invited to:
- note the proposed agenda items; and
  - suggest additions or amendments to the list.

### 3. Background

- 3.1. Proposed agenda items for forthcoming Board meetings are shown in the attached annex.
- 3.2. Additions and amendments to the list from the previous Board meeting are shown in *italics*.
- 3.3. Members are invited to send comments on the long-term agenda to the GCRB executive.

### 4. Risk Analysis, legal implications, financial implications and Regional Outcome Agreement implications

- 4.1. There are no specific risks associated with this paper. Neither are there any specific issues arising from this paper in relation to legal matters, financial issues or the Regional Outcome Agreement.

**Annex – long-term agenda**

	<b>29 August 2016</b>	<b>31 October 2016</b>	<b>12 December 2016</b>
<b>Strategy and Implementation</b>	<ul style="list-style-type: none"> <li>• 2015-16 ROA: progress report</li> <li>• <i>Annual update on equalities [new]</i></li> </ul>	<ul style="list-style-type: none"> <li>• Regional Outcome Agreements: 2015-16 and 2016-17 progress reports; framework for development of 2017-18 Regional Outcome Agreement and associated funding decisions</li> <li>• <i>Labour market trends [new]</i></li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Corporate Governance</b>	<ul style="list-style-type: none"> <li>• GCRB financial report</li> <li>• Use of delegated authority</li> <li>• Risk register</li> </ul>	<ul style="list-style-type: none"> <li>• Financial Memorandum: annual review of compliance</li> <li>• GCRB financial report</li> <li>• Use of delegated authority</li> <li>• Risk register</li> </ul>	<ul style="list-style-type: none"> <li>• Approval of annual accounts</li> </ul>
<b>Enhancement / improvement theme</b>	<ul style="list-style-type: none"> <li>• Corporate governance update</li> <li>• <i>Quality of academic provision [deferred from January]</i></li> </ul>	<ul style="list-style-type: none"> <li>• Community Planning Partnership or Glasgow City Council</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Other business</b>	<ul style="list-style-type: none"> <li>• Committee minutes</li> <li>• <i>Calendar of future board and committee meetings [new]</i></li> <li>• <i>College Non-SFC funded activity [deferred from January]</i></li> </ul>	<ul style="list-style-type: none"> <li>• Annual Report – Audit Committee</li> <li>• Committee minutes</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	<b>January 2017</b>	<b>April 2017</b>	<b>August 2017</b>
<b>Strategy and Implementation</b>	<ul style="list-style-type: none"> <li>Regional Outcome Agreements: 2016-17 progress report and review of draft 2017-18 ROA</li> <li>Review of Board effectiveness and Board development plan</li> <li><i>Annual review of committee membership [new]</i></li> </ul>	<ul style="list-style-type: none"> <li>2016-17 ROA: progress report</li> </ul>	<ul style="list-style-type: none"> <li><i>2016-17 and 2017-18 ROAs: progress reports [new]</i></li> <li><i>Annual update on equalities [new]</i></li> </ul>
<b>Corporate Governance</b>	<ul style="list-style-type: none"> <li>GCRB financial report</li> <li>Risk Register</li> <li>Use of delegated authority</li> </ul>	<ul style="list-style-type: none"> <li>GCRB financial report</li> <li>Use of delegated authority</li> <li>Board governance (review of standing orders etc)</li> <li>Risk Register</li> <li>Approve GCRB's own running cost budget for 2017-18</li> </ul>	<ul style="list-style-type: none"> <li><i>GCRB financial report [new]</i></li> <li><i>Use of delegated authority [new]</i></li> <li><i>Risk register [new]</i></li> </ul>
<b>Enhancement / improvement theme</b>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li><i>Quality of academic provision [new]</i></li> </ul>
<b>Other business</b>	<ul style="list-style-type: none"> <li>Committee minutes</li> </ul>	<ul style="list-style-type: none"> <li>Committee minutes</li> </ul>	<ul style="list-style-type: none"> <li><i>Committee minutes [new]</i></li> <li><i>Calendar of future board and committee meetings [new]</i></li> </ul>