GCRB | Glasgow Colleges' Regional Board

Board Meeting

Date of Meeting	Monday 19 June 2023
Paper Title	Board Calendar and Meeting Arrangements 2023-24
Agenda Item	15
Paper Number	BM6-J
Responsible Officer	Board Secretary
Status	Disclosable
Action	For Decision

1. Executive Summary

1.1. To seek Board approval of a calendar of meeting dates and consider meeting arrangements for 2023-24.

2. Recommendations

2.1 The Board is invited to:

a) Approve the calendar provided at Appendix 1.

b) Note the current status of arrangements to hold Board and committee meetings virtually or in person.

3.   Report

3.1.   A draft calendar for 2023-24 is provided at Appendix 1.

3.2.   It is proposed to keep the same approach to meetings in 2023-24 as used in 2022-23:

- Board meetings will take place in person and be held across the campuses of all three colleges within the region, throughout the session. Members will be expected to attend in person however virtual attendance will be facilitated by exception, with advance notice and agreement.

- Committee meetings will remain online and be held via Microsoft Teams.

- Development and training sessions will be held in person wherever possible.

3.3   The board and committee meeting calendar is subject to change pending the outcome of the regional review. Additional meetings may be required as a result.

4.   Risk and Compliance Analysis

4.1   Any decision impacting on governance arrangements should be taken with regard to Risk 0012: The capacity and capability of the Board is inadequate and standards of governance fall below the level required, and Risk 0013: There is a breach of legislation/ guidance/code of practice and this results in a failure of governance.

5.   Finance and Resource Implications

5.1   There are no immediate resource implications associated with this paper. Any use of video-conferencing would be dependent on its availability at meeting venues.

6.   Equalities Implications

6.1   There are no direct equalities implications associated with the report. In considering the use of video-conferencing for hybrid meetings in future, flexibility of access may be beneficial to some members.

7.   Learner Implications

7.1   There are no specific implications for the learner associated with this paper.

Board and Committee Meeting Dates Session 2023-24		
Date	**Meeting**	**Time**
Wednesday 27 September 2023	P&R Committee	1400hrs
Thursday 5 October 2023	N&R Committee	0900hrs
Tuesday 10 October 2023	A&A Committee	1100hrs
Monday 30 October 2023	Risk Workshop & Board Meeting	Full day *(Provisional date for risk w'shop)*
Thursday 7 December 2023	N&R Committee	0900hrs
Wednesday 13 December 2023	P&R Committee	1400hrs
Tuesday 16 January 2024	A&A Committee	1100hrs
Monday 29 January 2024	Board Meeting	1300hrs
Thursday 21 March 2024	N&R Committee	0900hrs
Tuesday 26 March 2024	A&A Committee	1100hrs
Wednesday 17 April 2024	P&R Committee	1400hrs
Monday 29 April 2024	Board Meeting	1300hrs
Tuesday 28 May 2024	A&A Committee	1100hrs
Thursday 30 May 2024	N&R Committee	0900hrs
Wednesday 5 June 2024	P&R Committee	1400hrs
Monday 17 June 2024	Board Meeting	1300hrs