

Draft Minute of the Performance and Resources Committee held on Wednesday 7 June 2023

Present	
Moira Connolly (Chair)	Paul Smart
Sheila Meikle	
In Attendance	
Martin Boyle (Executive Director)	Derek Smeall (Principal, Glasgow Kelvin College)
Penny Davis (Board Secretary)	Jon Vincent (Principal, Glasgow Clyde College)
Jim Godfrey (Finance and Resources Director)	Paul Little (Principal, City of Glasgow College)
Wendy Odedina (Executive Assistant)	Anwulika Umeh (Co-opted Member)
Apologies	
Dave Brown	Sakshi Sircar
Emma Leslie	Janie McCusker (Board Chair)

1. Introduction and Welcome

Paper Number: Verbal

1.1 Discussion

The Chair welcomed members and attendees to the meeting.

2. Apologies

Paper Number: Verbal

2.1 Decision

Apologies were received for Sakshi Sircar, Dave Brown, Emma Leslie and Janie McCusker.

The Committee noted that this would have been Dave Brown and Emma Leslie's last meeting and expressed thanks for their contribution to the Committee's work over their respective terms of office.

3. Declarations of Interest

Paper Number: Verbal

3.1 Decision

The Chair reminded members that it is their personal responsibility to indicate to the Chair at any point during the meeting if they have, or may be perceived as having, a conflict of interest under any item on the agenda.

4. Chair's Business

Paper Number: Verbal

4.1 Discussion

The Chair notified meetings she had attended since the last meeting of the committee:

- Meeting with board chair and committee chairs.

The Chair noted that, following the last meeting of the committee, she conveyed the strength of feeling of the committee to the Board Chair regarding the funding allocation and funding model issues.

5. Minutes of the Committee Meeting held on

Paper Number: PRC5-A and B

5.1 Decision

The minutes of the meetings held on 15 March and 26 April were **agreed** as accurate records.

6. Outcome Agreement 22-23 Progress Update

Paper Number: PRC5-C

6.1 Discussion

The Executive Director presented the report noting the progress against target for 22-23 confirming that the region remains on track to deliver, within accepted tolerance levels.

He also noted that minor changes were made to the final OA 22-23, regarding fair work statements, and the document has now been completed and submitted to the SFC by the deadline.

6.2 Decision

The committee **noted** the update on the delivery of the Outcome Agreement 22-23.

7. Outcome Agreement 2023-24

Paper Number: PRC5-D

7.1 Discussion

The Executive Director presented the paper noting that the SFC have recently published the guidance for the Outcome Agreement 23-24. He confirmed that he will begin work on this in collaboration with the assigned colleges and drafts will be shared with committee in due course, and in advance of the submission date in September. He confirmed his intention to use existing agreed language from the previous OA and the recently agreed regional strategy.

The committee endorsed the approach to the OA for 23-24. They discussed the recently published independent review of the skills delivery landscape (Withers Report) and the key recommendations from this report and potential implications.

7.2 Decision

The committee **noted** the publication of the Outcome Agreement guidance 23-24 and the proposed deadline for development and submission.

8. Glasgow Clyde College – Anniesland Campus

Paper Number: Verbal

8.1 Discussion

The Executive Director and Principal of Glasgow Clyde College provided an update on the Anniesland campus estates matter, noting that the campus is fully open to students and planning is taking place internally for longer term work to be carried out. The Principal of Glasgow Clyde College noted that the focus on Anniesland has had an effect on the college's ability to address other estates matters. The Executive Director noted that he continues to make a strong case to the SFC for additional funding.

8.2 Decision

The Committee noted the verbal report.

9. Capital Funding Progress Report

Paper Number: PRC5-E

9.1 Discussion

The Finance and Resources Director presented the standard update report noting the majority of projects as being complete, as expected, due to the funding requiring to be spent by 31 March in line with the financial year-end. He noted that some projects at Glasgow Clyde College are behind schedule due to the reasons outlined by the Principal in the previous agenda item.

9.2 Decision

The Committee **noted** the progress made by the colleges in respect of the capital projects in the financial year ending 31 March 2023.

10. Flexible Workforce Development Fund Progress Report 22-23

Paper Number: PRC5-F

10.1 Discussion

The Finance and Resources Director presented the paper recapping on the allocations received through this funding stream over the past 3 years. He noted that this year all three colleges have had more demand than they have resource for, and GCRB is processing the funds as activity is delivered. He confirmed that there has been no announcement as yet as to whether the fund will continue for next year.

10.2 Decision

The committee **noted**:

- FWDF funds held by GCRB (at 31 May 2023) that relate to earlier years are £200,608.
- Glasgow colleges provided the latest FWDF progress reports on 31 May 2023 with the next returns due by 31 July 2023.
- FWDF funds held by GCRB (at 31 May 2023) that relate to 2022-23 are £1,117,217.

11. GCRB running costs 22-23

Paper Number: PRC5-G

11.1 Discussion

The Finance and Resources Director presented the standard running costs report and confirmed that the underspend on the programme for action has been rolled forward to next year, meaning GCRB will use a smaller proportion of the regional allocation for 23-24.

11.2 Decision

The Committee **noted** the actual outturn compared with budget for 2022-23.

12. GCRB Budget

Paper Number: PRC5-H

12.1 Discussion

The Finance and Resources Director presented the paper noting no changes from the indicative version endorsed by the committee at its last meeting.

12.2 Decision

The committee **considered** the final GCRB Budget for 2023-24 and **agreed** to recommend this to the Board for approval.

13. Final Funding Allocations 23-24

Paper Number: PRC5-I

13.1 Discussion

The Finance and Resources Director presented the report noting very minor changes since the committee endorsed the indicative allocation at its last meeting. He noted that there is a new table 6 which provides for funding relating to the national job evaluation project.

The committee enquired if there is any indication as to when the funding for capital and other additional streams will be announced. The Finance and Resources Director noted that there is no definitive answer on these at present.

13.2 Decision

The committee:

- **Noted** the final funding allocations for 2023-24 issued by the SFC on Thursday, 25 May 2023.
- **Determined** the final regional funding allocations for 2023-24.
- **Requested** that the final regional allocations for 2023-24 are considered by the Board at its next meeting.

14. Financial Forecast Return GCRB

Paper Number: PRC5-J

14.1 Discussion

The Finance and Resources Director presented the paper noting this covers GCRB's return and casts forward for two years based on current arrangements. He noted that the colleges are working on their own returns, these will be returned to GCRB where they will be consolidated and submitted to the SFC, and shared with committee for information.

14.2 Decisions

The Committee **approved** the GCRB financial forecast return 2023-24.

15. Long Term Agenda

Paper Number: PRC5-K

15.1 Decision

The Committee **agreed** the long term agenda, noting this may be subject to change following any outcome to the regional review.

16. Review of Disclosable Status

Paper Number: Verbal

16.1 Decision

The Board Secretary confirmed the following papers are non-disclosable:

PRC5-H GCRB budget

PRC5-I Final Regional Funding Allocation

17. Date of Next Meeting

Paper Number: Verbal

17.1 Decision

The full schedule of committee and board meeting dates will be presented to the board meeting on 19 June for approval.