
Board Meeting

Date of Meeting	Monday 20 June 2022
Paper Title	Board Calendar and Meeting Arrangements 2022-23
Agenda Item	19
Paper Number	BM6-P
Responsible Officer	Board Secretary
Status	Disclosable
Action	For Decision

1. Executive Summary

- 1.1. To seek Board approval of a calendar of meeting dates and consider meeting arrangements for 2022-23.

2. Recommendations

- 2.1 The Board is invited to:
- Approve the calendar provided at Appendix 1.
 - Note the current status of arrangements to hold Board and committee meetings virtually or in person.

3. Report

- 3.1.** A draft calendar for 2022-23 is provided at Appendix 1.
- 3.2.** The Board has maintained effective governance arrangements during 2021-22 in the context of restrictions associated with the current pandemic by holding all meetings via Microsoft Teams. Meeting practices have been modified to accommodate the changes and attendance at both Board and Committees has remained high throughout the period.
- 3.3.** It is hoped that 2022-23 will provide increased opportunities for members to meet face to face, whether for ordinary meetings or for development or other events, subject to accessibility of meeting venues, Scottish Government guidance and other considerations.
- 3.4.** The following is proposed as an approach to meetings for 2022-23:
 - Board meetings will take place in person and be held across the campuses of all three colleges within the region, throughout the session. Members will be encouraged to attend in person however virtual attendance will be facilitated by exception.
 - Committee meetings will remain online and be held via Microsoft Teams.
 - Development and training sessions will be held in person wherever possible.

4. Risk and Compliance Analysis

- 4.1** Any decision impacting on governance arrangements should be taken with regard to Risk 0012: The capacity and capability of the Board is inadequate and standards of governance fall below the level required, and Risk 0013: There is a breach of legislation/guidance/code of practice and this results in a failure of governance.

5. Finance and Resource Implications

- 5.1** There are no immediate resource implications associated with this paper. Any use of video-conferencing would be dependent on its availability at meeting venues.

6. Equalities Implications

- 6.1** There are no direct equalities implications associated with the report. In considering the use of video-conferencing for hybrid meetings in future, flexibility of access may be beneficial to some members.

7. Learner Implications

- 7.1** There are no specific implications for the learner associated with this paper.

Board and Committee Meeting Dates Session 2022-23

Date	Meeting	Time
Monday 12 September 2022	Strategic Planning Day	Full Day
Wednesday 28 September 2022	P&R Committee	1400hrs
Tuesday 4 October 2022	A&A Committee	1100hrs
Thursday 6 October 2022	N&R Committee	1100hrs
Monday 31 October 2022	Board	1300hrs
Thursday 8 December 2022	N&R Committee	1100hrs
Wednesday 14 December 2022	P&R Committee	1400hrs
Tuesday 17 January 2023	A&A Committee	1100hrs
Monday 30 January 2023	Board	1300hrs
Tuesday 7 March 2023	A&A Committee	1100hrs
Thursday 9 March 2023	N&R Committee	1100hrs
Wednesday 15 March 2023	P&R Committee	1400hrs
Monday 27 March 2023	Board	1300hrs
Tuesday 30 May 2023	A&A Committee	1100hrs
Thursday 1 June 2023	N&R Committee	1100hrs
Wednesday 7 June 2023	P&R Committee	1400hrs
Monday 19 June 2023	Board	1300hrs