

Board Meeting

Date of Meeting	Friday 1 July 2016
Paper Title	Board Long-Term Agenda
Agenda Item	8
Paper Number	BM7-E
Responsible Officer	Robin Ashton, Executive Director
Status	Disclosable
Action	For Approval

1. Report Purpose

- 1.1. This paper notifies the Board of proposed agenda items for future meetings, which takes account of suggestions made by Board members.

2. Recommendations

- 2.1. The Board is invited to:
- note the proposed agenda items; and
 - suggest additions or amendments to the list.

3. Background

- 3.1. Proposed agenda items for forthcoming Board meetings are shown in the attached annex.
- 3.2. Additions and amendments to the list from the previous Board meeting are shown in *italics*.
- 3.3. Members are invited to send comments on the long-term agenda to the GCRB executive.

4. Risk Analysis, legal implications, financial implications and Regional Outcome Agreement implications

- 4.1. There are no specific risks associated with this paper. Neither are there any specific issues arising from this paper in relation to legal matters, financial issues or the Regional Outcome Agreement.

Annex – long-term agenda

	29 August 2016	31 October 2016	12 December 2016 (one item agenda)
Strategy and Implementation	<ul style="list-style-type: none"> • 2015-16 ROA: progress report • <i>Development of GCRB Strategic Plan [new]</i> • Annual update on equalities • <i>Regional DYW Action Plan [new]</i> 	<ul style="list-style-type: none"> • Regional Outcome Agreements: 2015-16 and 2016-17 progress reports; framework for development of 2017-18 Regional Outcome Agreement and associated funding decisions • Labour market trends • <i>Commission on Widening Access Report [new]</i> • <i>Development of GCRB Strategic Plan [new]</i> 	
Corporate Governance	<ul style="list-style-type: none"> • GCRB financial report • Use of delegated authority • Risk register 	<ul style="list-style-type: none"> • Financial Memorandum: annual review of compliance • GCRB financial report • Use of delegated authority • Risk register 	<ul style="list-style-type: none"> • Approval of annual accounts
Enhancement / improvement theme	<ul style="list-style-type: none"> • Corporate governance update • Quality of academic provision • <i>Glasgow Kelvin College Education Scotland Action Plan [new]</i> 	<ul style="list-style-type: none"> • Community Planning Partnership or Glasgow City Council 	
Other business	<ul style="list-style-type: none"> • Committee minutes • Calendar of future board and committee meetings • College Non-SFC funded activity 	<ul style="list-style-type: none"> • Annual Report – Audit Committee • Committee minutes 	

	January 2017	April 2017	August 2017
Strategy and Implementation	<ul style="list-style-type: none"> • <i>Draft GCRB Strategic Plan [new]</i> • Regional Outcome Agreements: 2016-17 progress report and review of draft 2017-18 ROA • Review of Board effectiveness and Board development plan • Annual review of committee membership 	<ul style="list-style-type: none"> • 2016-17 ROA: progress report • <i>Finalised 2017-18 ROA [new]</i> 	<ul style="list-style-type: none"> • 2016-17 and 2017-18 ROAs: progress reports • Annual update on equalities
Corporate Governance	<ul style="list-style-type: none"> • GCRB financial report • Risk Register • Use of delegated authority 	<ul style="list-style-type: none"> • GCRB financial report • Use of delegated authority • Board governance (review of standing orders etc) • Risk Register • Approve GCRB's own running cost budget for 2017-18 • <i>Assigned College ROA Funding [new]</i> 	<ul style="list-style-type: none"> • GCRB financial report • Use of delegated authority [new] • Risk register
Enhancement / improvement theme	<ul style="list-style-type: none"> • <i>Shared service options [new]</i> 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Quality of academic provision
Other business	<ul style="list-style-type: none"> • Committee minutes 	<ul style="list-style-type: none"> • Committee minutes 	<ul style="list-style-type: none"> • Committee minutes • Calendar of future board and committee meetings