

## Nominations & Remuneration Committee

Date of Meeting	Thursday 30 November 2017
Paper Title	Update on Board Development Plan and Externally Validated Evaluation
Agenda Item	13
Paper Number	NRC3-I
Responsible Officer	Penny Davis, Board Secretary
Status	Disclosable
Action	For Noting

### 1. Report Purpose

- 1.1 To report progress with implementation of:
- a) plans for Externally Validated Evaluation; and
  - b) the Board Development Action Plan.

### 2. Recommendations

- 2.1. The Committee is invited to **note** progress.

### 3. Background

- 3.1. At its October meeting, the Committee agreed a plan for GCRB's Externally Validated Self-Evaluation in 2017-18 as required by the SFC. The following is an update on progress.
- 3.2. The Board approved a Development Plan in March and thereafter agreed a Development Action Plan. The Committee received a detailed report on progress against the plan at its October meeting. The following report is a brief update further to that report.

### 4. Detail

#### Externally Validated Self-Evaluation

- 4.1 The Executive Director and Board Secretary met with the Internal Auditor, whom it had been agreed would be invited to be GCRB's assessor, on 8 November 2017 and briefed him on GCRB's requirements.

- 4.2** In line with the self-evaluation framework, the assessor has been provided with relevant documentary information, and is in the process of developing a questionnaire for Board Members.
- 4.3** One-to-one meetings are to be arranged with Board members (where possible) on days when Committee meetings are taking place in December, and the assessor will attend the December Board meeting with a view to reporting in the new year.
- 4.4** The deadline for submission of a report to SFC is 31 March 2018.

#### **Board Development Action Plan**

- 4.5** CDN issued dates for mandatory induction sessions in October 2017. Remaining dates are:

- 6 December - Inverness
- 28 February – Dundee
- 20 April – Glasgow

A reminder will be sent to all Board Members by e-mail.

- 4.6** Committee Members are reminded that there is also mandatory online training specifically for remuneration committee members which should be completed within one month of joining the Committee according to the Code of Good Governance.
- 4.7** The GCRB Strategic Plan was launched on 30 October at Glasgow Kelvin College’s East End campus. The Minister for Further Education, Higher Education and Science spoke at the event. Several Assigned College board members were in attendance. The event was well-received and generated some positive publicity.
- 4.8** Plans for briefing communications to College Boards from the GCRB Chair further to Board meetings are still being progressed. A communication will be issued before the next Board meeting.
- 4.9** Two Board Members have registered to attend a Public Bodies Finance Workshop being hosted by the Scottish Government’s Public Bodies Unit on 31 January 2018.
- 4.10** Plans are being progressed to run a half-day development session focused on board diversity in the spring of 2018, in which all Glasgow boards would be invited to participate. Discussions are underway with the charity Changing the Chemistry and the Commission for Ethical Standards about facilitating the event.
- 4.11** A meeting of Audit Chairs was held on 22 November, further to the joint audit session held in May.

#### **5. Risk Assessment**

- 5.1.** In supporting effective oversight of areas of Committee responsibility, the report seeks to mitigate Risk 0011, the capacity and capability of the Board is inadequate and standards of governance fall below the required level and Risk 0012: There is a breach of legislation/ guidance/code of practice and this results in a failure of governance.

**6. Legal Implications**

6.1. There are no direct legal implications.

**7. Resource Implications**

7.1. There are no new financial implications arising from this paper. Any training or event costs would be managed within GCRB's budget.

**8. Regional Outcome Agreement Implications**

8.1. Several Development Plan objectives are directed towards improved regional communications and working arrangements which would support effective negotiation and delivery of the Regional Outcome Agreement.