

**Draft Minute of the Nominations and Remuneration Committee held on Wednesday 16  
January 2019**

<b>Present</b>	
Jackie Russell (Committee Chair)	Lesley Garrick
Michael Cullen	Janie McCusker
<b>In Attendance</b>	
Wendy Odedina (Executive Assistant)	Ian Patrick (Chair, Glasgow Kelvin College)
<b>Apologies</b>	
Clare Ireland	Karolina Gasiorowska

**1. Introduction and Welcome**

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Paper Number: Verbal

**1.1 Discussion**

The Chair welcomed members to this extraordinary meeting of the Committee.

**2. Apologies**

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Paper Number: Verbal

**2.1 Decision**

Apologies were received from Karolina Gasiorowska and Clare Ireland.

**3. Declarations of Interest**

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Paper Number: Verbal

**3.1 Discussion**

The Chair reminded members that it is their personal responsibility to indicate at any point during the meeting if they have, or may be perceived as having, a conflict of interest under any item on the agenda.

**4. Chair's Business**

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Paper Number: Verbal

**4.1 Decision**

No matters to note.

## 5. Minute of the Committee Meeting held on 13 December 2018

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Paper Number: NRC3-A

### 5.1 Decision

The minute of the meeting on 13 December 2018 was agreed as an accurate record.

## 6. Recruitment of Principal of Glasgow Kelvin College

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Paper Number: NRC3-B

### 6.1 Discussion

The Chair of the Board of Management of Glasgow Kelvin College presented the recommendations from the Glasgow Kelvin College Board with regards to the proposed terms and conditions for the recruitment of a new Principal.

He outlined the proposed timescales for recruitment, consultation that had taken place, consideration of public sector pay policy and a commitment to ensure regional working is strongly featured within the job description.

The Committee discussed the recommendations with the Chair of the GKC Board to help it understand more fully the Board's rationale. The Committee thanked the Chair of the GKC Board for his time and for the detailed considerations presented in the paper.

The Chair of the GKC Board then left the meeting and the Committee discussed the remainder of this item in private.

The Committee discussed how the proposed process compared to that previously agreed by the Committee for the appointment of a new Principal at Glasgow Clyde College. It also considered public sector pay policy and guidance previously received from the Scottish Funding Council regarding the setting of senior salaries.

### 6.2 Decision

The Committee:

- **noted** arrangements for the recruitment of a new Principal of Kelvin College;
- **considered** and **agreed** revised terms and conditions of appointment for a new Principal;
- **agreed** that a recommendation should be made to the Board, at its next meeting, to delegate authority to the Chair, as a member of the appointment panel, to approve the appointment on behalf of GCRB within the agreed parameters set by the Committee;
- **agreed** that the Chair of the Committee should communicate the Committee's decision to the Chair of the Glasgow Kelvin College Board.

## **7. Date of Next Meeting**

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### **7.1 Decision**

The date of the next meeting of the Committee was confirmed as Thursday 7 March 2019.