

Draft Minute of the Performance and Resources Committee held on Wednesday 26 September 2018

Present	
Caroline MacDonald (Chair)	Charlie Montgomery
Paul Buchanan	Shaun McLaughlin
Moirra Connolly	
In Attendance	
Robin Ashton (Executive Director)	Sheila Lodge, Depute Principal, CoGC
Penny Davis (Board Secretary)	Alan Sherry, Principal, GKC
Janie McCusker (Chair of the Board)	Jon Vincent, Principal, GCC
Wendy Odedina (Executive Assistant)	
Apologies	
Alastair Milloy	Jim Godfrey (Finance and Resources Director)

1. Introduction and Welcome

Paper Number: Verbal

1.1 Discussion

The Chair welcomed all members to the first meeting of the Committee for session 2018-19 and particularly new members, Moira Connolly, Charlie Montgomery and Shaun McLaughlin.

2. Apologies

Paper Number: Verbal

2.1 Decision

Apologies were noted for Alastair Milloy and Jim Godfrey.

3. Declarations of Interest

Paper Number: Verbal

3.1 Decision

The Chair reminded members that it is their personal responsibility to indicate to the Chair at any point during the meeting if they have, or may be perceived as having, a conflict of interest under any item on the agenda.

4. Chair's Business

Paper Number: Verbal

4.1 Decision

The Chair noted that she had attended a meeting with the GCRB Chair and the other Committee Chairs in August 2018. She noted that this group will continue to meet on a regular basis to share information and support the work of the GCRB Chair.

5. Minute of the Committee Meeting held on 7 June 2018

Paper Number: PRC1-A

5.1 Decision

The minute of the meeting held on 7 June 2018 was **agreed** as an accurate record.

6. 2017-18 Regional Outcome Agreement: Evaluation Report

Paper Number: PRC1-B

6.1 Discussion

The Executive Director provided an overview of the 2017-18 Regional Outcome Agreement Evaluation Report noting the data as indicative at this point in time.

He noted significant progress towards strategic goals explaining that key indicators have been highlighted within the report that relate to regional and national priorities.

He explained that the ROA evaluation process is linked with Education Scotland reviews, where the colleges will develop enhancement plans to address areas of improvement that arise from the ROA evaluation.

The Committee discussed FE attainment, noting that the Committee will have to monitor targets closely in this area. The Committee also discussed activity that sits outwith credit funding, e.g. Foundation Apprentices, and how this affects overall monitoring and planning. It was noted that closer partnership working between GCRB, SDS and SFC is anticipated to help address this matter. The Committee also discussed the drop in student satisfaction and the arrangements for implementation of this survey.

6.2 Decision

The Committee:

- **considered** and **discussed** the evaluation of progress, based on draft, indicative data, towards the achievement of targets and goals set out within the Glasgow Regional Outcome Agreement for 2017-18; and
- **endorsed** this report to the GCRB Board and for onward submission to the Scottish Funding Council.

7. Developing Regional Approaches to Student Data Management

Paper Number: PRC1-C

7.1 Discussion

The colleges provided an update on procurement of student data management systems noting new procurement advice that has been received in this area.

The Committee accepted the position that progressing procurement activity does not prevent or prohibit the achievement of regional strategic aims or the potential for an overarching system to be developed.

It was agreed therefore that a paper would be developed by the colleges and the GCRB executive setting out proposals which would progress the achievement of regional aims, for example, implementing guaranteed articulation routes between the colleges. It was agreed that this should be progressed through the GCG structures, with support from the GCRB Executive Director and Regional Leads.

7.2 Decision

The Committee **noted** that a paper will be developed which outlines how the colleges will progress actions to meet agreed regional strategic objectives related to widening access, seamless learner journeys and student data management. It was **requested** that this paper is considered at the next meeting of the Committee.

8. Financial Performance 2017-18 – (a) Flexible Workforce Development Fund

Paper Number: PRC1-D

8.1 Discussion

The Executive Director presented the paper on the Flexible Workforce Development Fund for session 2017-18 noting the end year position. He noted the positive collaborative work undertaken by the colleges in this challenging first year of implementation.

8.2 Decision

The Committee **noted** that the value of contracted training for 2017-18 is almost £1.1m and equates to 56% of the maximum funds available.

8. Financial Performance 2017-18 – (b) Capital Funding

Paper Number: PRC1-E

8.3 Discussion

The Executive Director provided an overview of the paper noting spend against agreed capital funding for 2017-18. He noted that the completion of these projects is a further opportunity to reflect and evidence how the Board is addressing regional need through its decision making.

8.4 Decision

The Committee **noted** the progress made by the colleges in respect of the capital projects in 2017-18.

8. Financial Performance 2017-18 – (c) GCRB Running Costs

Paper Number: PRC1-F

8.5 Discussion

The Executive Director presented the GCRB Running costs for 2017-18.

8.6 Decision

The Committee **noted** the running costs for 2017-18, and **requested** that future reports provide a breakdown of 'other' costs.

8. Financial Performance 2017-18 – (d) Monitoring Arrangements

Paper Number: PRC1-G

8.7 Discussion

The Executive Director provided an overview of the monitoring arrangements report noting the positive impact this has had on collaboration between finance colleagues within the region and also with the SFC.

8.8 Decision

The Committee **noted** the financial monitoring activity undertaken in the last three months.

9. Capital Funding 2018-19

Paper Number: PRC1-H

9.1 Discussion

The Executive Director provided an overview of the report relating to capital funding for 2018-19 and referred to funds that were allocated as a result of the national condition survey. He explained that Glasgow Kelvin College had already completed some of this work and GCRB has therefore negotiated with the SFC that this money remain within the region to address further items from the survey.

The Executive Director therefore proposed to the Committee that the funds be allocated to Glasgow Clyde College for works in relation to its Cardonald Campus identified within the national condition survey as high priority.

The Depute Principal from City of Glasgow College raised a point relating to her college's life-cycle maintenance allocation. The Executive Director explained that the decision the

Committee was being asked to consider related to backlog maintenance funding arising from the national condition survey.

The Executive Director then provided an update regarding the sale of the former City of Glasgow College Building on North Hanover Street, noting that GCRB has written to the SFC setting out a case for retaining the proceeds within the region. He invited the Depute Principal from City of Glasgow College to provide an update on the use of the Charles Oakley Building site, to which she noted that a 5 year lease had been agreed with the Glasgow School of Art.

9.2 Decision

The Committee

- **noted** the progress made by the colleges in respect of the capital projects in 2018-19;
- **agreed to recommend** to the Board that GCRB allocates an additional £681k of capital funding to Glasgow Clyde College to address further 'high priority' works identified within the national condition survey. It was agreed that the GCRB Executive should seek to expedite ratification of the Committee's decision as quickly as possible to allow works to commence;
- **noted** the progress in respect of the disposal of the former college building at North Hanover Street, Glasgow (by City of Glasgow College);
- **noted** the letter sent to the Scottish Funding Council presenting a case for the sale proceeds (of North Hanover Street) to be re-invested for the benefit of Glasgow.

10. Financial Forecast Return - GCRB

Paper Number: PRC1-I

10.1 Discussion

The Executive Director presented the Financial Forecast Return (FFR) for the GCRB noting that a consolidated return for the region will be presented to the Committee at its next meeting.

10.2 Decision

The Committee:

- **approved** the Financial Forecast Return for GCRB and the commentary contained within Section 5 of the report; and
- **noted** the consolidated Financial Forecast Return of the Glasgow region will be provided to the next meeting of this Committee.

11. Funding Model Update

Paper Number: PRC1-K

11.1 Discussion

The Executive Director provided an overview of the paper noting regional and national meetings and discussions that had taken place regarding future funding models.

The Committee discussed the paper particularly with regard to regional strategic development funding.

11.2 Decision

The Committee **noted** the paper in respect of national and regional funding model developments.

12. Long Term Agenda

Paper Number: PRC1-K

12.1 Discussion

The Committee **agreed** the long term agenda with the addition of the paper requested under student data systems as agreed under agenda item 7.

13. Date of Next Meeting

13.1 Discussion

The date of the next meeting was confirmed as Wednesday 19 December 2018.