

Performance and Resources Committee Meeting

Date of Meeting	Monday 16 March 2020
Paper Title	GCRB Running Costs 2019-20
Agenda Item	9.c
Paper Number	PRC3-H
Responsible Officer	Jim Godfrey, Finance and Resources Director
Status	Disclosable
Action	For Information

1. Report Purpose

1.1. To update the Committee on the GCRB running costs for 2019-20.

2. Recommendations

2.1. The Committee is asked to **note** the forecast surplus for the financial year 2019-20 and the reasons for this.

3. Report

3.1. The table below provides a summary of income and expenditure for 2019-20. The table compares expenditure for the financial year alongside the original budget.

	Period ending 29 February 2020		Revised Forecast 2019-20		Original Budget 2019-20	
	£'000	£'000	£'000	£'000	£'000	£'000
Income						
Allocated from Regional Grant 2019-20	271		465		465	
Total		271		465		465
Expenditure						
Staffing	137		268		345	
Board Costs	48		80		78	
Audit	16		29		29	
Other	27		34		13	
Total		228		411		465
Surplus/(Deficit)		43		54		0

3.2. The income for 2019-20 consists of an amount set aside from the regional grant.

3.3. The expenditure from August to November is in line with expectations. However, some variations to budget have arisen from September onwards, such as:

- A reduction in salary costs as a result of the former Executive Director taking up a new appointment on 1 September 2019. A net saving of £69,000 was realised as a result of the vacancy for the six month period.
- Actual salary costs for the year are forecast to be £77,000 less than the original budget.
- The recruitment of the Executive Director has concluded. The 2019-20 original budget did not make provision for the cost of recruitment and this has resulted in additional expenditure of £17,000 (Other Budget in the table above).

4. Risk Analysis

4.1. There are no risks associated with this report.

5. Equalities Implications

5.1. There are no equalities implications as a direct result of this report.

6. Legal Implications

6.1. There are no specific legal implications associated with this report.

7. Resource Implications

7.1. The financial implications associated with the 2019-20 budget are set out in the report.

8. Strategic Plan Implications

8.1. GCRB running costs fund appropriate staffing and operational capacity to enable a range of activity related directly to the achievement of regional strategic goals, including delivery of a regional governance system, the effective management of regional finances and resources, and the coordination of a coherent and high quality regional curriculum which meets economic and social needs.