



**G C L G**

**GLASGOW COLLEGES LIBRARY GROUP**

**RECIPROCAL BORROWING:  
GUIDELINES AND APPLICATION FORM  
2018 – 2019**

## **GCLG Reciprocal Borrowing Programme**

Have you ever thought it would be great to borrow a book from a College library which you live near to in Glasgow? Or discovered a specialised title at another Glasgow College Library but only been able to use it for reference purposes? Well now you have a new option for using print based resources across 8 College campus libraries – reciprocal borrowing.

Our reciprocal borrowing scheme is not an inter-library loan scheme – the onus is on you, the borrower, to travel to the lending library, to borrow and return items. You can go to any of the 7 Campus libraries and borrow 6 items for the lending period of that lending library – in addition to the items you can borrow from your own College library.

To register at a library, you will need a current, photographic staff/student card from the 'home' institution. You will receive a Glasgow Colleges lending card when you register which is valid for one academic year. **Please note, upon registering, you are bound by the rules/regulations of the lending library.**

You may also be able to place a hold on an item if it is on loan – as you can do at your own College library.

So, what are you waiting for? You can borrow 6 extra items from 7 libraries at no cost and there are over 135,000 titles available – sounds like a great deal!

The participating libraries are:

### **City of Glasgow College <https://library.cityofglasgowcollege.ac.uk/>**

#### **City Campus Library**

190 Cathedral St  
Glasgow  
G4 0RF  
City Library: 0141 375 6824  
Email: [library@cityofglasgowcollege.ac.uk](mailto:library@cityofglasgowcollege.ac.uk)

#### **Riverside Campus Library**

21 Thistle St  
Glasgow  
G5 9XB  
Riverside Library: 0141 375 5333  
Email: [Riverside.Library@cityofglasgowcollege.ac.uk](mailto:Riverside.Library@cityofglasgowcollege.ac.uk)

### **Glasgow Clyde College <http://www.glasgowclyde.ac.uk/student/library>**

#### **Anniesland Campus Library**

19 Hatfield Drive  
Glasgow  
G12 OYE  
Tel: 0141 357 6065  
Email: [library-anniesland@glasgowclyde.ac.uk](mailto:library-anniesland@glasgowclyde.ac.uk)

#### **Cardonald Campus Library**

690 Mossbank Drive  
Glasgow  
G52 3AY  
Tel: 0141 272 3369  
Email: [library-cardonald@glasgowclyde.ac.uk](mailto:library-cardonald@glasgowclyde.ac.uk)

#### **Langside Campus Library**

50 Prospecthill Road  
Glasgow  
G42 9LB  
Tel: 0141 272 3679  
Email: [library-langside@glasgowclyde.ac.uk](mailto:library-langside@glasgowclyde.ac.uk)

**Glasgow Kelvin College** <http://www.glasgowkelvin.ac.uk/students/student-log-in/>

**East End Campus Library**

2 Haghill Road  
Glasgow  
G31 3SR  
0141 588 1500

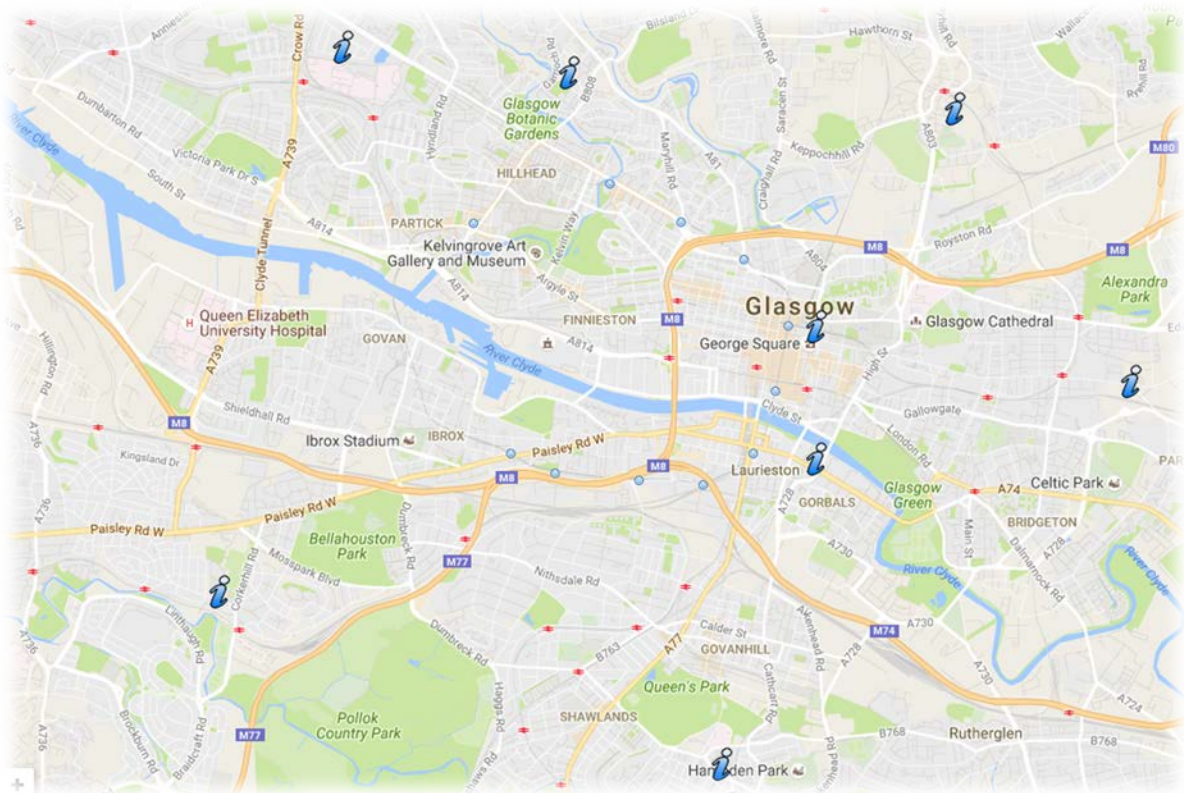
**Springburn Campus Library**

123 Flemington St  
Glasgow  
G21 4TD  
0141 630 5000

**West End Campus Library**

75 Hotspur St  
Glasgow  
G20 8LJ

Check out the GCLG Reciprocal Borrowing Map at <http://tinyurl.com/rbgclg>



## GLASGOW COLLEGES RECIPROCAL BORROWING FORM

Application to borrow materials from:

Glasgow Clyde College [ ] Glasgow Kelvin College [ ]

### YOUR DETAILS:

First Name(s):

Surname:

Status: Staff/Student

Home Address:

Postcode:

Phone Number (day):

Email Address:

Home College:

Department:

Matriculation/ID Card Number:

### PLEASE READ THE FOLLOWING INFORMATION CAREFULLY

By signing this agreement, I agree:

- to observe the policies and procedures in place at the lending College and library. I understand that these will be different from those at my home institution, including circulation periods, overdue fines and charges for non-return of items. I understand that I am personally responsible for any such fees and charges.
- to return all borrowed items to the lending College library.
- to produce my library card on request.
- not lend my card to anyone and to report any lost card to the lending library immediately (a charge will be made for a replacement card).

### DATA PROTECTION

*"The Reciprocal Borrowing Programme is managed by City of Glasgow College, Glasgow Clyde College and Glasgow Kelvin College, collectively known as the Glasgow Colleges Library Group [GCLG] Statistical data generated by the Programme is used by GCLG for monitoring purposes only. The Data Protection policies in place at City of Glasgow College may be found at:*

*City of Glasgow College - <https://www.cityofglasgowcollege.ac.uk/about-us/data-protection>*

Signature:

Date:

Library Use: ID shown (tick)

Processed by:

ID No: \_\_\_\_\_

Date of issue:

Card Expiry date: